Exhibit A

ACT OF INCORPORATION
and
BY-LAWS
of the
WOMAN'S BOARD *of* HOME MISSIONS
of the PRESBYTERIAN CHURCH *in the* U.S.A.

156 FIFTH AVENUE, NEW YORK

(*Extract from Chapter 420 of Laws of 1915 of the State of New York*)

AN ACT

TO INCORPORATE THE WOMAN'S BOARD *of* HOME MISSIONS *of the* PRESBYTERIAN CHURCH *in the* UNITED STATES *of* AMERICA

The People of the State of New York represented in Senate and Assembly do enact as follows:

SECTION 1. M. Katharine Bennett, Annie Hyatt, Minerva L. Crane, Charlotte R. Sackett, Mary C. Allen, Anna M. Alward, Annah Wolcott Bartlett, Sarah S. Brownell, Isabella R. M. Corning, Letitia Craig Darlington, Mary Agnes Dickson, Julia Fraser, Constance Emerson Gæil, Lydia B. Grier, Anna Hallock, Punette Paull Hayden, Anna Hollenback, Hattie L. Honeyman, Mary M. Hopper, Ellen T. Louderbough, Harriet B. Miles, Harriet M. Mitchell, E. Jessie Ogg, Susan F. Pingry, Florence E. Quinlan, Fanny C. Sinclair, Margaret Stimson, Lillian H. Tillinghast, Eva Clark Waid, Oma C. Walker, Nellie S. Webb, Virginia May White, Jessie A. Yereance, and their successors in office chosen from time to time by the General Assembly of the Presbyterian Church in the United States of America, are hereby constituted a body politic and corporate by and under the name of the Woman's Board of Home Missions of the Presbyterian Church in the United States of America, the object of which shall be to carry on the work of Missions through schools, hospitals and educational institutions generally in connection with and auxiliary to the work now being carried on by the Board of Home Missions of the Presbyterian Church in the United States of America,

also receive, take charge of and disburse all property and funds which at any time and from time to time may be entrusted to said Board for its missionary or educational purposes.

SECTION 2. The said corporation shall possess the general powers and be subject to the provisions of the Membership Corporation Law of the State of New York so far as the same are applicable thereto.

SECTION 3. The management and disposition of the affairs and property of said corporation shall be vested in the persons named in the first section of this Act and their successors in office, who shall remain in office for such period and be removed and succeeded by others chosen at such time and in such manner as the said General Assembly of the Presbyterian Church of the United States of America shall from time to time direct and appoint, and the conduct, management and administration of all of the business and affairs of such corporation shall, at all times, be expressly under and subject to the jurisdiction, supervision and direction of said General Assembly.

SECTION 4. The said corporation shall be in law capable of taking, receiving and holding any real or personal estate which may hereafter be given, devised or bequeathed to it or which may accrue from the use of the same, subject, however, to all provisions of law relating to devises and bequests by last will and testament, but the said corporation shall not take and hold real and personal estate, the annual rental or income of which shall exceed the sum of $200,000.00.

SECTION 5. The said Board shall have the power to administer its work among and in schools and hospitals from its headquarters in the State of New York.

SECTION 6. The Finance Committee of the Board of Home Missions of the Presbyterian

Church in the United States of America, which said Board was incorporated by Chapter 287 of the laws of 1872 of the State of New York, shall have the power to approve or disapprove of all proposed investments of the said corporation and if any such investment is not approved by the said Finance Committee, it shall not be made.

SECTION 7. In the event of the dissolution of the corporation, all moneys, securities and property remaining after the payment or satisfaction of all its outstanding debts and liabilities, shall become the property of the Board of Home Missions of the Presbyterian Church in the United States of America to be used by said Board for the purpose named in its charter and for the purpose of making such payments and satisfaction, the right and title to all such moneys, securities and properties shall on the said dissolution immediately vest in the said Board of Home Missions.

This Act shall take effect immediately.

Adopted by the Executive Commission.

February 25, 1915.

Attest

WM. H. ROBERTS,
Secretary.

BY-LAWS

ARTICLE I

MEMBERS

SECTION 1. The Woman's Board of Home Missions shall consist of forty-five members, who shall remain in office for such period and be removed and succeeded by others chosen at such time and in such manner as the General Assembly of the Presbyterian Church in the United States of America shall from time to time direct and appoint.

SECTION 2. The Board shall fill its own vacancies until the following meeting of the General Assembly, shall appoint its own meetings and shall elect annually such officers as may be requisite for the prosecution of its work.

SECTION 3. Absence from regular business meetings for six months without written excuse shall be equivalent to a resignation. The General Secretary shall present such cases to the Board at any regular meeting.

ARTICLE II

OFFICERS

SECTION 1. The *Executive Officers* shall consist of a President, a First, a Second, and a Third Vice-President and a Recording Secretary, these to be elected from the membership of the Board.

SECTION 2. The *Executive Officers* shall be elected individually by ballot at each annual meeting of the Board. The nominees for these offices shall be presented by the Chairman of the Nominating Committee at the annual meeting and shall be those who have received the highest number of votes on a nominating bal-

lot and who have expressed their willingness to serve in such office if elected. A nominating ballot shall be sent to each member of the Board by March first to be filled in, signed by her and returned not later than April first. The result of these nominating ballots shall be tabulated by the Nominating Committee. If the one receiving the highest number of votes for any office refuses to serve, then in the order of their positions on the ballot other names shall be considered. In case the nominating ballot fails to provide a nominee for each office, the Nominating Committee shall have the power to secure and present a nominee who consents to serve. This ruling shall not be interpreted as excluding nominations from the floor. No Executive Officer, save the President, shall hold the same office for more than six consecutive years.

SECTION 3. The *Administrative Officers* shall consist of a General Secretary, a Treasurer, a Superintendent of Schools, a Secretary for Missionary Education, a Secretary for Young People's Work, a Secretary for Student Work, an Editor of *The Home Mission Monthly,* and such assistant officers as may be elected by the Board. These officers shall conduct the work of the Board in accordance with the duties outlined in *Article IV.* At all business meetings of the Board administrative officers shall have the privilege of the floor without vote.

SECTION 4. The *Administrative Officers* shall be elected at the annual meeting of the Board, the names of candidates having been presented to the Board by the Nominating Committee at the meeting previous to the election.

SECTION 5. Each Officer shall serve from the close of the annual meeting at which she is elected to the close of the next annual meeting, or until her successor is elected. Vacancies among either Executive or Administrative Officers may be filled by the Board at any regular meeting of the Board.

SECTION 6. *Field Officers.* The Board shall elect from time to time such Field Secretaries as may be necessary for the work; the names of the Field Secretaries shall be reported with the list of other officers at the annual meeting.

SECTION 7. (a) *Advisory Vice-Presidents.* Each Synodical President shall be an Advisory Vice-President of the Board. Synodical societies having from fifty to one hundred woman's missionary societies shall be entitled to one other advisory vice-president in addition to the Synodical President; societies having more than one hundred woman's missionary societies shall be entitled to an additional advisory vice-president for every additional one hundred woman's missionary societies or major fraction thereof.

(b) *Vice-Presidents-at-Large.* Honorary Vice-Presidents-at-Large may be appointed by the Board, such appointments to be permanent and not to exceed six in number at any time.

(c) Advisory Vice-Presidents and Vice-Presidents-at-Large shall be entitled to sit at Board meetings and shall have the privilege of the floor without vote.

ARTICLE III

EXECUTIVE OFFICERS

SECTION 1. The *President* shall preside at all meetings of the Board. She shall perform all duties consequent upon her position and shall be ex-officio member of all standing committees without vote.

SECTION 2. The *Vice-Presidents* in the order named shall, in the absence of the President, assume the duties of that office.

SECTION 3. The *Recording Secretary* shall keep the minutes of the Board.

SECTION 4. The *Executive Officers* shall appoint annually the chairmen and members of

standing committees, such appointments to be ratified by the Board. The executive officers shall also appoint the committee to have charge of the preparation of the program for the Biennial Meeting of the Board and the committee to have charge of the program for the meeting held in connection with the General Assembly.

ARTICLE IV

ADMINISTRATIVE OFFICERS

SECTION 1. The *General Secretary* shall have the direction and oversight of the work of promoting interest in Home Missions throughout the constituent organizations of the Board; she shall be responsible to the Board for the execution of such of its policies as relate to organization work; she shall be responsible for the conduct of all such activities at the office as are not definitely assigned to other officers, and shall be responsible for the co-ordination of the various lines of activity in the promotion of the whole work. To this end she shall preside at a weekly conference of the administrative officers, at which time plans and methods of work shall be presented for discussion. The General Secretary shall be a member of the School Committee with vote and of the Finance Committee and the Committee on Biennial without vote. She shall present the general docket at the meetings of the Board, and the school docket in the absence of the Superintendent of Schools.

SECTION 2. The *Treasurer* shall receive all moneys pertaining to the work of the Board and receipt therefor. She shall pay all salaries of missionaries and missionary workers, duly approved by the Board, upon receipt of regular monthly vouchers; and shall make such other disbursements pertaining to the work as may be approved by the Board.

The Treasurer shall sign all receipts, releases and waivers for legacies and other moneys bequeathed or contributed to the Board and shall affix the corporate seal in all places where the seal is necessary.

The Treasurer shall have authority to sign all contracts and deeds, assignments or bills of sale, or other documents for the transfer of property, either real or personal, after such contracts or transfers of property shall have been approved by the vote of the Board. She shall have power, with the Superintendent of Schools, to sign all contracts for field workers.

The Treasurer shall deposit temporarily, to the credit of the Board, any uninvested trust or permanent fund with a trust company or companies approved by the Finance Committee of the Board, until such time as said funds can be invested permanently under the direction of the Finance Committee of the Board and with the approval of the Finance Committee of the Board of Home Missions.

The Treasurer shall purchase supplies of all kinds necessary for the conduct of the administrative business of the Board, said purchases to be made upon requisition from the officers of the Board, duly approved by the Office Administration Committee.

The Treasurer, in conference with the General Secretary, shall prepare the administration budget and shall present it to the Office Administration Committee for approval.

The Treasurer shall present to the Board a brief monthly statement showing the total receipts and disbursements to date.

The Treasurer shall be a member of the School Committee with vote and ex-officio member of the Finance Committee without vote.

The books of the Treasurer shall be examined by a certified public accountant chosen by the Board, and an annual report of this auditing shall accompany the Treasurer's re-

port at the annual meeting of the Board. The books of the Treasurer shall close on March 31st of each year.

The Treasurer shall be bonded to the amount of $10,000.00, the guaranty company to be chosen by the Board and the expense of the bond to be borne by the Board.

SECTION 3. The *Superintendent of Schools,* in conference with the General Secretary and the Treasurer, shall administer the work of the Board in its various mission fields, shall pass upon the fitness of applicants for position in these fields and upon the transfer of teachers, and shall purchase school and furniture supplies needed in the mission schools and stations maintained by the Board. He shall be empowered to order such expenditures as have been duly authorized, and shall bring to the School Committee and through it to the Board for action all matters in his department referring to increased appropriations, transfers of funds, requests for the opening of new mission stations, etc., and shall at all times keep the Board fully informed as to the work in the mission field. In conference with the School Committee he shall prepare the annual field budget and present it to the Board for approval. He shall present the school docket at the meetings of the Board.

SECTION 4. The *Secretary for Missionary Education,* in conference with the General Secretary, shall have charge of the extension of missionary knowledge through mission study and such other educational opportunities as may present themselves.

SECTION 5. The *Secretary for Young People's Work,* in conference with the General Secretary, shall have charge of the promotion of Home Mission interest in all young people's, young woman's and children's organizations. She shall also have charge of home mission study and other educational work in connection with Westminster Guild Chapters and Circles.

SECTION 6. The *Secretary for Student Work,* being a joint officer of the Woman's Boards of Home and Foreign Missions, shall present missions to students in schools and colleges and at conferences, with the purpose of securing their interest and co-operation in the missionary activities of the church.

SECTION 7. The *Editor of The Home Mission Monthly* shall have charge of matters pertaining to the conduct of the magazine, conferring with the Literature and Publication Committee regarding policy and business.

SECTION 8. The *Assistant Officers* shall perform such duties as may be assigned to them by the Board.

SECTION 9. Each *Administrative Officer* shall present annually a written report to the Board.

SECTION 10. The *Field Secretaries* shall by inspirational addresses increase interest in the mission work of the Board, shall further the organization of new societies and by friendly co-operation strengthen those already in existence.

ARTICLE V

MEETINGS

SECTION 1. The Regular Business Meetings of the Board shall be held on the second and fourth Tuesdays of each month at 10.30 A. M., from September 15 to June 15. Sixteen shall constitute a quorum.

SECTION 2. On the *Third Tuesday* of each month, except during June, July and August, there shall be held at 10.30 A. M. a public meeting, at which various phases of home mission work shall be presented.

SECTION 3. On any *Fifth Tuesday,* except during June, July and August, a prayer meeting from 10.30 to 11.30 A. M. shall be held.

SECTION 4. The *Annual Meeting* of the Corporation of the Woman's Board shall be held in New York City on the fourth Tuesday of April, at which time reports of the year's work shall be presented.

SECTION 5. A *Popular Meeting*, at which the work of the Board shall be presented, shall be held each year at the same time and place as the General Assembly.

SECTION 6. A *Biennial Meeting* of the Board shall be held in May of each alternate year, in the even years, at such place as may be designated by the Board, at which reports of the work, inspirational addresses, reports from missionaries and general home mission information shall be presented. Conferences with delegates shall also be held.

SECTION 7. At the *Biennial Meeting* provided for in Section 6 of this Article the official delegates shall consist of two delegates from each synodical society in addition to the President, and one delegate from each presbyterial society, said delegates to be appointed by the synodical and presbyterial societies, or their executive committees.

ARTICLE VI

EXECUTIVE COMMITTEE

There shall be an Executive Committee of five members. It shall consist of the President, or the one acting in her place, who shall act as Chairman of the Committee, one member of the Finance Committee appointed by that Committee, one member of the Office Administration Committee appointed by that Committee, and two other members of the Board elected by the Board. This Committee shall have all the powers of the Board and shall have power to authorize the seal of the Board to be affixed to all papers which may

require it, but only during the interim between the last meeting of the Board in June and its first meeting in the autumn at which a quorum is present. The actions of the Executive Committee shall be recorded and presented to the Board at its first meeting in the autumn. A majority of the voting members of the Committee shall constitute a quorum at any meeting. Action may be taken without a meeting on the written approval of such action by a majority of the Committee.

ARTICLE VII

STANDING COMMITTEES

SECTION 1. From the membership of the Board the following Standing Committees shall be appointed annually at the first meeting in May:

Devotional and Public Meetings.
Finance.
Literature and Publication.
Nominating.
Over Sea and Land.
Office Administration.
School.
Student Work.
Westminster Guild.

SECTION 2. No member shall serve as chairman of the same committee for more than six consecutive years.

SECTION 3. Each Committee shall present an annual report, in writing, to the Board. Each Committee shall refer to the Board for approval all matters pertaining to policy and finance.

SECTION 4. The *Devotional and Public Meetings Committee* shall provide the leaders for all the Tuesday prayer services and shall have in charge the program of the public meeting on the Third Tuesday.

SECTION 5. The *Finance Committee* shall consist of not more than five members, three of whom shall constitute a quorum. It shall be the duty of this committee to advise with the Treasurer on all matters that concern the finances of the Board, and to formulate plans for securing special gifts.

The Finance Committee shall have control over all permanent and trust funds and other investments and invested funds of the Board. It shall have power to invest funds, sell securities and reinvest the funds, provided that such actions shall be taken only on unanimous vote of a quorum of the committee, and provided that all such investments shall be subject to Section 6 of the Articles of Incorporation of the Woman's Board, as follows:

> "Section 6. The Finance Committee of the Board of Home Missions of the Presbyterian Church in the United States of America which said Board was incorporated by Chapter 287 of the Laws of 1872 of the State of New York, shall have the power to approve or disapprove of all proposed investments of the said corporation, and if any such investment is not approved by the said Finance Committee, it shall not be made."

The Finance Committee is authorized to act in cases calling for action before the next meeting of the Board, in the name and behalf of the Board with regard to the acceptance by the Treasurer of legal processes, waivers of citation, the receipt, release and grant of refunding bonds in the settlement of estates, and the signing of mortgage extensions and satisfaction pieces.

The Finance Committee shall have direction of the Treasurer in the custody of the securities and properties belonging to the Board, and shall select some bank or safe deposit vault in which the securities belonging to the

Board for action. It shall consider requests for new buildings and for repairs and recommend the same to the Board. It shall pass on specifications and estimates for buildings and may appoint subcommittees to have charge of building operations. This committee shall give careful consideration to the annual budget of the School Department before this is presented to the Board for adoption.

SECTION 11. The *Student Work Committee* shall consist of the four members of this Board appointed by General Council as members on the Standing Committee on Student Work. It shall be responsible for such promotion effort and follow-up work as is referred by the Committee on Student Work of General Council to the Board. It shall report to the Board the actions taken by the Joint Student Committee and shall bring to the Board any recommendations.

SECTION 12. The *Westminster Guild Committee* shall consist of six members who shall co-operate with the Secretary for Young People's Work in the forming of plans for furthering home mission interest in the Chapters and Circles of the Westminster Guild. It shall bring to the Board recommendations which it desires to have sent to General Council.

ARTICLE VIII

AUXILIARY ORGANIZATIONS

SECTION 1. Any number of women or young people organized for the same purposes as the Woman's Board of Home Missions and co-operating therewith shall be considered an auxiliary.

SECTION 2. The *Auxiliaries* within the bounds of a presbytery shall constitute a presbyterial society, whose officers shall form a local executive committee to supervise the work of the auxiliaries.

SECTION 3. The *Presbyterial Societies* within the bounds of a synod shall constitute a synodical society, which shall co-operate with and supervise the work of the presbyterial societies.

SECTION 4. No new *Synodical Society* shall be organized with less than fifteen woman's missionary societies.

ARTICLE IX

LIFE AND HONORARY MEMBERS

SECTION 1. The payment of $25 at one time, over and above regular contributions, to the General Fund of the Board shall constitute a Life Membership.

SECTION 2. The payment of $100 at one time, over and above regular contributions, to the General Fund of the Board shall constitute an Honorary Membership.

ARTICLE X

FREEDMEN

SECTION 1. The Woman's Board of Home Missions shall receive, transmit and make due acknowledgment of moneys received for the work of the Board of Missions for Freedmen of the Presbyterian Church. It shall print with the list of officers of the Woman's Board on its stationery and in *The Home Mission Monthly* the name and address of the General Secretary of the Woman's Department of the Board of Missions for Freedmen, which title shall be the one used at all times.

SECTION 2. There shall be a conference each year between the General Secretary of the Woman's Department of the Board of Missions for Freedmen and the administrative officers of the Woman's Board of Home Missions as to the apportionments to be sent to synodical societies by the Board of Missions for Freedmen, said apportionments to be sent with those

of the Woman's Board of Home Missions to the Synodical Societies.

ARTICLE XI.

AMENDMENT AND SUSPENSION OF BY-LAWS

SECTION 1. These By-laws may be amended at the second regular meeting of the Board in November, or at any annual meeting by a three-quarter vote of those present entitled to vote, provided written notice of such amendment shall have been given at two previous meetings. Notice of the amendment or amendments proposed shall be given in the call of the meeting at which action is to be taken.

SECTION 2. These By-laws may be suspended for the transaction of routine business by the unanimous consent of the members present.

WOMAN'S BOARD OF HOME MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE U.S.A.
156 FIFTH AVENUE, NEW YORK

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PALMER & OLIVER, INC., NEW YORK

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AN ACT

TO INCORPORATE THE WOMAN'S BOARD *of* HOME MISSIONS *of the* PRESBYTERIAN CHURCH *in the* UNITED STATES of AMERICA

The People of the State of New York represented in Senate and Assembly do enact as follows:

SECTION 1. M. Katharine Bennett, Annie Hyatt, Minerva L. Crane, Charlotte R. Sackett, Mary C. Allen, Anna M. Alward, Annah Wolcott Bartlett, Sarah S. Brownell, Isabella R. M. Corning, Letitia Craig Darlington, Mary Agnes Dickson, Julia Fraser, Constance Emerson Geil, Lydia B. Grier, Anna Hallock, Punette Paull Hayden, Anna Hollenback, Hattie L. Honeyman, Mary M. Hopper, Ellen T. Louderbough, Harriet B. Miles, Harriet M. Mitchell, E. Jessie Ogg, Susan F. Pingry, Florence E. Quinlan, Fanny C. Sinclair, Margaret Stimson, Lillian H. Tillinghast, Eva Clark Waid, Oma C. Walker, Nellie S. Webb, Virginia May White, Jessie A. Yereance, and their successors in office chosen from time to time by the General Assembly of the Presbyterian Church in the United States of America, are hereby constituted a body politic and corporate by and under the name of the Woman's Board of Home Missions of the Presbyterian Church in the United States of America, the object of which shall be to carry on the work of Missions through schools, hospitals and educational institutions generally in connection with and auxiliary to the work now being carried on by the Board of Home Missions of the Presbyterian Church in the United States of America,

also receive, take charge of and disburse all property and funds which at any time and from time to time may be entrusted to said Board for its missionary or educational purposes.

SECTION 2. The said corporation shall possess the general powers and be subject to the provisions of the Membership Corporation Law of the State of New York so far as the same are applicable thereto.

SECTION 3. The management and disposition of the affairs and property of said corporation shall be vested in the persons named in the first section of this Act and their successors in office, who shall remain in office for such period and be removed and succeeded by others chosen at such time and in such manner as the said General Assembly of the Presbyterian Church of the United States of America shall from time to time direct and appoint, and the conduct, management and administration of all of the business and affairs of such corporation shall, at all times, be expressly under and subject to the jurisdiction, supervision and direction of said General Assembly.

SECTION 4. The said corporation shall be in law capable of taking, receiving and holding any real or personal estate which may hereafter be given, devised or bequeathed to it or which may accrue from the use of the same, subject, however, to all provisions of law relating to devises and bequests by last will and testament, but the said corporation shall not take and hold real and personal estate, the annual rental or income of which shall exceed the sum of $200,000.00.

SECTION 5. The said Board shall have the power to administer its work among and in schools and hospitals from its headquarters in the State of New York.

SECTION 6. The Finance Committee of the Board of Home Missions of the Presbyterian

Church in the United States of America, which said Board was incorporated by Chapter 287 of the laws of 1872 of the State of New York, shall have the power to approve or disapprove of all proposed investments of the said corporation and if any such investment is not approved by the said Finance Committee, it shall not be made.

SECTION 7. In the event of the dissolution of the corporation, all moneys, securities and property remaining after the payment or satisfaction of all its outstanding debts and liabilities, shall become the property of the Board of Home Missions of the Presbyterian Church in the United States of America to be used by said Board for the purpose named in its charter and for the purpose of making such payments and satisfaction, the right and title to all such moneys, securities and properties shall on the said dissolution immediately vest in the said Board of Home Missions.

This Act shall take effect immediately.

Adopted by the Executive Commission.

February 25, 1915.

Attest

WM. H. ROBERTS,
Secretary.

BY-LAWS

ARTICLE I

MEMBERS

SECTION 1. The Woman's Board of Home Missions shall consist of forty-five members, who shall remain in office for such period and be removed and succeeded by others chosen at such time and in such manner as the General Assembly of the Presbyterian Church in the United States of America shall from time to time direct and appoint.

SECTION 2. The Board shall fill its own vacancies until the following meeting of the General Assembly, shall appoint its own meetings and shall elect annually such officers as may be requisite for the prosecution of its work.

SECTION 3. Absence from regular business meetings for six months without written excuse shall be equivalent to a resignation. The General Secretary shall present such cases to the Board at any regular meeting.

ARTICLE II

OFFICERS

SECTION 1. The *Executive Officers* shall consist of a President, a First, a Second, and a Third Vice-President and a Recording Secretary, these to be elected from the membership of the Board.

SECTION 2. The *Executive Officers* shall be elected individually by ballot at each annual meeting of the Board. The nominees for these offices shall be presented by the Chairman of the Nominating Committee at the annual meeting and shall be those who have received the highest number of votes on a nominating ballot and who have expressed their willingness to

serve in such office if elected. A nominating ballot shall be sent to each member of the Board by March first to be filled in, signed by her and returned not later than April first. The result of these nominating ballots shall be tabulated by the Nominating Committee. If the one receiving the highest number of votes for any office refuses to serve, then in the order of their positions on the ballot other names shall be considered. In case the nominating ballot fails to provide a nominee for each office, the Nominating Committee shall have the power to secure and present a nominee who consents to serve. This ruling shall not be interpreted as excluding nominations from the floor. No executive officer, save the President, shall hold the same office for more than six consecutive years.

SECTION 3. The *Administrative Officers* shall consist of a General Secretary, a Treasurer, a Superintendent of Field Work, a Secretary for Christian Social Service, a Secretary for Missionary Education, a Secretary for Young People's Work, a Secretary for Student Work, such Field Secretaries as may be needed, an Editor of the *Home Mission Monthly,* and such other officers as may be elected by the Board. These officers shall conduct the work of the Board in accordance with the duties outlined in *Article IV.* At all business meetings of the Board administrative officers shall have the privilege of the floor without vote.

SECTION 4. The *Administrative Officers* shall be elected at the annual meeting of the Board, the names of candidates having been presented to the Board by the Nominating Committee at the meeting previous to the election. They shall automatically be members of the committees representing their departments, shall have vote on these and on all other standing committees to which they are named, except where otherwise indicated.

SECTION 5. Each Officer shall serve from the

close of the annual meeting at which she is elected to the close of the next annual meeting, or until her successor is elected. Vacancies among either executive or administrative officers may be filled by the Board at any regular meeting of the Board.

SECTION 6. (a) *Advisory Vice-Presidents.* Each synodical president shall be an Advisory Vice-President of the Board. Synodical societies having from fifty to one hundred woman's missionary societies shall be entitled to one other advisory vice-president in addition to the synodical president; societies having more than one hundred woman's missionary societies shall be entitled to an additional advisory vice-president for every additional one hundred woman's missionary societies or major fraction thereof.

(b) *Vice-Presidents-at-Large.* Honorary Vice-Presidents-at-Large may be appointed by the Board, such appointments to be permanent and not to exceed six in number at any time.

(c) Advisory Vice-Presidents and Vice-Presidents-at-Large shall be entitled to sit at Board meetings and shall have the privilege of the floor without vote.

ARTICLE III

EXECUTIVE OFFICERS

SECTION 1. The *President* shall preside at all meetings of the Board. She shall perform all duties consequent upon her position and shall be ex-officio member of all standing committees to which she is not definitely appointed.

SECTION 2. The *Vice-Presidents* in the order named shall, in the absence of the President, assume the duties of that office.

SECTION 3. The *Recording Secretary* shall keep the minutes of the Board.

SECTION 4. The *Executive Officers* shall appoint annually the chairmen and members of

standing committees, such appointments to be ratified by the Board. The executive officers shall also appoint the committee to have charge of the preparation of the program for the Biennial Meeting of the Board and the committee to have charge of the program for the meeting held in connection with the General Assembly.

ARTICLE IV

ADMINISTRATIVE OFFICERS

SECTION 1. The *General Secretary* shall have the direction and oversight of the work of promoting interest in Home Missions throughout the constituent organizations of the Board and shall be responsible to the Board for the execution of its policies; she shall be responsible for the conduct of all such activities at the office as are not definitely assigned to other officers and shall be responsible for the co-ordination of the various lines of activity in the promotion of the whole work; she shall preside at a weekly conference of the administrative officers at which time plans and methods of work shall be presented for discussion. The General Secretary, in consultation with the Treasurer, shall prepare the operating budget of the Board and present it to the Budget Committee for approval; in consultation with said committee she shall be responsible for the detailed administration of same and for the securing of such clerical help as shall be needed and shall see that the amounts used in any department for administration shall not exceed the sum allowed by the Board.

The General Secretary shall have the care and oversight of the work done by the Secretary for Christian Social Service, co-operating with synodical, presbyterial and local organizations in planning work among foreign-speaking peoples in their own communities in cases where the funds for same are transmitted through the treasury of the Woman's Board of Home Missions. The General Secretary shall be a member

of the Budget Committee, the Christian Social Service Committee, the Field Work Committee, and the Committee on Biennial with vote; and of other standing committees without vote. She shall present the general docket at the meetings of the Board and, in the absence of the Superintendent of Field Work, become responsible for the presentation of the Field Work docket.

SECTION 2. The *Treasurer* shall receive all moneys pertaining to the work of the Board and receipt therefor. She shall pay all salaries of missionaries and missionary workers, duly approved by the Board, upon receipt of regular monthly vouchers; and shall make such other disbursements pertaining to the work as may be approved by the Board.

The Treasurer shall sign all receipts, releases and waivers for legacies and other moneys bequeathed or contributed to the Board and shall affix the corporate seal in all places where the seal is necessary.

The Treasurer shall have authority to sign all contracts and deeds, assignments or bills of sale, or other documents for the transfer of property, either real or personal, after such contracts or transfers of property shall have been approved by the vote of the Board. She shall have power, with the Superintendent of Field Work, to sign all contracts for field workers.

The Treasurer shall deposit temporarily, to the credit of the Board, any uninvested trust or permanent fund with a trust company or companies approved by the Finance Committee of the Board, until such time as said funds can be invested permanently under the direction of the Finance Committee of the Board and with the approval of the Finance Committee of the Board of Home Missions.

The Treasurer shall purchase supplies of all kinds necessary for the conduct of the administrative business of the Board, said purchases to be made upon requisition from the officers

of the Board, within the budget approved by the Board.

The Treasurer shall present to the Board a brief monthly statement showing the total receipts and disbursements to date.

The Treasurer shall be a member of the Budget Committee, the Christian Social Service Committee, and the Field Work Committee with vote and ex-officio member of the Finance Committee without vote.

The books of the Treasurer shall be examined by a certified public accountant chosen by the Board, and an annual report of this auditing shall accompany the Treasurer's report at the annual meeting of the Board. The books of the Treasurer shall close on March 31st of each year.

The Treasurer shall be bonded to the amount of $15,000 or as much more as may be deemed necessary by the Finance Committee to care for increased responsibility, the guaranty company to be chosen by the Board and the expense of the bond to be borne by the Board.

SECTION 3. The *Superintendent of Field Work*, in conference with the General Secretary and the Treasurer, shall administer the work of the Board in its various mission fields, shall pass upon the fitness of applicants for position in these fields and upon the transfer of teachers, and shall purchase school and furniture supplies needed in the mission schools and stations maintained by the Board. She shall be empowered to order such expenditures as have been duly authorized, and shall bring to the Field Work Committee and through it to the Board for action all matters in her department referring to increased appropriations, transfer of funds, requests for the opening of new mission stations, etc., and shall at all times keep the Board fully informed as to the work in the mission field. In conference with the Field Work Committee she shall prepare the annual field budget and present it to the Budget Committee for ap-

proval. She shall present the Field Work docket at the meetings of the Board. She shall be a member of the Field Work Committee and of the Budget Committee with vote.

SECTION 4. The *Secretary for Christian Social Service,* under the guidance of the General Secretary, shall co-operate with synodical, presbyterial and local organizations in developing their work among foreign-speaking people in their own communities and shall help them to relate such work to the programs and standards approved by the Board. She shall have, in co-operation with the General Secretary, supervision of such work at ports of entry or among foreign-speaking people as shall be undertaken directly by the Board. She shall be a member of the Budget Committee with vote.

SECTION 5. The *Secretary for Missionary Education,* in conference with the General Secretary, shall have charge of the extension of missionary knowledge through mission study classes, summer conferences and such other educational opportunities as may present themselves.

SECTION 6. The *Secretary for Young People's Work,* in conference with the General Secretary, shall have charge of the promotion of Home Mission interest in young people's, young woman's and children's organizations. She shall also have charge of home mission study and other educational work in connection with Westminster Guild Chapters and Circles. She shall be a member of the Budget Committee with vote.

SECTION 7. The *Secretary for Student Work,* being a joint officer of the Woman's Boards of Home and Foreign Missions, shall present missions to students in schools and colleges and at conferences, with the purpose of securing their interest and co-operation in the missionary activities of the church.

SECTION 8. The *Field Secretaries* shall promote interest in the mission work of the Board,

shall further the organization of new societies and by friendly co-operation strengthen those already in existence.

SECTION 9. The *Editor of the Home Mission Monthly,* in conference with the General Secretary, shall have charge of matters pertaining to the conduct of the magazine.

SECTION 10. Other officers shall perform such duties as may be assigned to them by the Board.

SECTION 11. Each Administrative Officer shall present annually a written report to the Board.

ARTICLE V

MEETINGS

SECTION 1. The *Regular Business Meetings* of the Board shall be held on the second and fourth Tuesdays of each month at 10:30 A. M., from September 15 to June 15. Sixteen shall constitute a quorum.

SECTION 2. On the *Third Tuesday* of each month, except during June, July and August, there shall be held at 10: 30 A. M. a public meeting, at which various phases of home mission work shall be presented.

SECTION 3. On the *First Tuesday* of each month, except during June, July and August, from 10:30 A. M. to 12:30 P. M. there shall be an informal meeting for Board members and officers at which matters of interest relative to the field, but which do not require action, may be presented.

SECTION 4. On any *Fifth Tuesday,* except during June, July and August, a prayer meeting from 10: 30 to 11: 30 A. M. shall be held.

SECTION 5. The *Annual Meeting* of the Corporation of the Woman's Board shall be held in New York City on the fourth Tuesday of April, at which time reports of the year's work shall be presented.

SECTION 6. A *Popular Meeting,* at which the work of the Board shall be presented, shall be held each year at the same time and place as the General Assembly.

SECTION 7. A *Biennial Meeting* of the Board shall be held in May of each alternate year, in the even years, at such place as may be designated by the Board, at which reports of the work, inspirational addresses, reports from missionaries and general home mission information shall be presented. Conferences with delegates shall also be held.

SECTION 8. At the *Biennial Meeting* provided for in Section 7 of this Article the official delegates shall consist of two delegates from each synodical society in addition to the President, and one delegate from each presbyterial society, said delegates to be appointed by the synodical and presbyterial societies, or their executive committees.

ARTICLE VI

EXECUTIVE COMMITTEE

There shall be an *Executive Committee* composed of the five executive officers and three members of the Board elected at the Annual Meeting of the Board. The President of the Board shall act as chairman of the committee.

During the interim between the last meeting of the Board in June and the first meeting in the autumn at which a quorum is present, this committee shall have all the powers of the Board and shall have power to authorize the seal of the Board to be affixed to all papers which may require it.

This committee shall have the same power to act in emergencies between business meetings of the Board, and shall report such actions at the next regular meeting of the Board.

A majority of the members of the committee shall constitute a quorum at any meeting. Ac-

tion may be taken without a meeting on the written approval of such action by a majority of the committee.

At all meetings of the Executive Committee administrative officers shall have the privilege of the floor without vote.

ARTICLE VII

STANDING COMMITTEES

SECTION 1. From the membership of the Board the following Standing Committees and such others as may from time to time be needed shall be appointed annually at the first meeting in May:

Budget
Christian Social Service
Devotional and Public Meetings
Field Work
Finance
Literature
Missionary Education
Nominating
Student Work
Westminster Guild
Young People's Work

SECTION 2. No member shall serve as chairman of the same committee for more than six consecutive years.

SECTION 3. Each committee shall present an annual report, in writing, to the Board. Each committee shall refer to the Board for approval all matters pertaining to policy and finance.

SECTION 4. The *Budget Committee* shall consist of the President, the General Secretary, the Treasurer, the Superintendent of Field Work, the Secretary for Christian Social Service, the Secretary for Young People's Work, the Chairman of the Christian Social Service Committee, the Chairman of the Finance Committee, the Chairman of the Field Work Com-

mittee, the Chairman of the Nominating Committee and three other members of the Board appointed by the executive officers, one of said three to be named as chairman. The Budget Committee shall be responsible for recommending to the Board the amount to be named as the total budget of the Board for each fiscal year and shall further be responsible for the distribution of said budget to Field Work, Christian Social Service, and the various departments under the operating budget. It shall further be responsible that the amounts allocated to any department shall not be exceeded, unless such action has been taken by the Board upon recommendation by this committee. For the guidance of the Budget Committee there shall be presented to it three budgets, the Field Work budget, the Christian Social Service budget and the operating budget, as provided in *Art. VII, Sec.* 5, *Art. VII, Sec.* 7, *Art. IV, Sec.* 1.

The Budget for the following fiscal year shall be presented to the Board not later than the first meeting in November of each year.

The Board members of the Budget Committee, together with the Nominating Committee in executive session, shall name salaries of administrative officers, said salaries to be submitted to the Board for approval.

SECTION 5. The *Christian Social Service Committee* shall consist of the President, the General Secretary, the Treasurer, the Secretary for Christian Social Service, the Executive Student Secretary, and four Board members appointed by the executive officers, one of said four to be named as chairman. This committee shall consider matters relating to work among foreign-speaking peoples, scholarships for foreign-speaking young women and fellowships for young women desiring to work among foreign-speaking peoples, before these are presented to the Board for action.

This committee shall prepare the Christian

Social Service budget to be presented to the Budget Committee.

SECTION 6. The *Devotional and Public Meetings Committee* shall provide the leaders for all the Tuesday prayer services and shall have in charge the program of the public meeting on the Third Tuesday.

SECTION 7. The *Field Work Committee* shall consist of the President, the Superintendent of Field Work, the General Secretary, the Treasurer, the Chairman of the Finance Committee and seven Board members appointed by the executive officers, one of said seven to be named as chairman. This committee shall consider matters relating to the field work in charge of the Field Work Department before these come to the Board for action. It shall consider requests for new buildings and for repairs and recommend the same to the Board. It shall pass on specifications and estimates for buildings as recommended by the Building Committee and may appoint sub-committees to have charge of building operations. This committee shall give careful consideration to the annual budget of the Field Work Department before this is presented to the Budget Committee.

From the membership of the Field Work Committee there shall be appointed a sub-committee of six members to be known as the Building Committee. This committee shall consist of the President, the Superintendent of Field Work, the General Secretary, the Treasurer, the Chairman of the Field Work Committee and one other member from the Field Work Committee appointed by the Field Work Committee. The chairman of this committee shall be appointed by the Field Work Committee.

SECTION 8. The *Finance Committee* shall consist of not more than five members, three of whom shall constitute a quorum. The President, the General Secretary, and the Treasurer shall be members of this committee without vote. It shall be the duty of this committee to

advise with the Treasurer on all matters that concern the finances of the Board, and to formulate plans for securing special gifts.

The Finance Committee shall have control over all permanent and trust funds and other investments and invested funds of the Board. It shall have power to invest funds, sell securities and reinvest the funds, provided that such actions shall be taken only on unanimous vote of a quorum of the committee, and provided that all such investments shall be subject to Section 6 of the Articles of Incorporation of the Woman's Board, as follows:

> "SECTION 6. The Finance Committee of the Board of Home Missions of the Presbyterian Church in the United States of America which said Board was incorporated by Chapter 287 of the Laws of 1872 of the State of New York, shall have the power to approve or disapprove of all proposed investments of the said corporation, and if such investment is not approved by the said Finance Committee, it shall not be made."

The Finance Committee is authorized to act in cases calling for action before the next meeting of the Board, in the name and behalf of the Board with regard to the acceptance by the Treasurer of legal processes, waivers of citation, the receipt, release and grant of refunding bonds in the settlement of estates, and the signing of mortgage extensions and satisfaction pieces.

The Finance Committee shall have direction of the Treasurer in the custody of the securities and properties belonging to the Board, and shall select some bank or safe deposit vault in which the securities belonging to the Board shall be kept. A member of the Finance Committee shall accompany the Treasurer, or in her absence, the General Secretary, when access to securities deposited in safe deposit vaults is necessary. The minute book of the Finance

Committee shall contain a record of all visits to the vault or other safe deposits in which securities of the permanent and trust funds owned or possessed by the Board are deposited, and shall state by whom the vault was visited, the date of the visit and what securities were deposited therein or were drawn therefrom. The Finance Committee shall report annually to the Board its examination and enumeration of all such permanent and trust funds and securities.

The Finance Committee shall recommend to the Board certified public accountants to audit the accounts of the Treasurer.

The Finance Committee shall have power to make additional rules for the protection of the funds of the Board under the control of the Treasury.

SECTION 9. The *Literature Committee* shall consist of five members who shall co-operate with the General Secretary in securing and reading manuscripts for publication and in advising as to the literature needed by the Board. This committee shall also act in an advisory capacity for the *Home Mission Monthly*. The administrative officers shall sit with this committee without vote.

SECTION 10. The *Missionary Education Committee* shall consist of four members who shall co-operate with the Secretary for Missionary Education relative to text books to be recommended, study helps and literature and the promotion of missionary education among the organizations auxiliary to the Board. This committee shall present to the Board recommendations in regard to work of the department.

SECTION 11. The *Nominating Committee* shall consist of five members. It shall secure and submit to the Board nominations for Board members, executive officers, administrative officers and field secretaries.

SECTION 12. The *Student Work Committee* shall consist of four members of this Board who with four members appointed by the Woman's Board of Foreign Missions shall form the Standing Committee on Student Work. It shall be responsible for directing the work of the Secretaries for Student Work, planning itineraries and recommending a budget and policies. It shall send to General Council actions taken by the Joint Student Committee, said actions to be returned to the Board for ratification.

SECTION 13. The *Westminster Guild Committee* shall consist of four members of this Board who, with four members appointed by the Woman's Board of Foreign Missions, shall form the Joint Westminster Guild Committee. This committee shall be responsible for furthering Home Mission interest in the Chapters and Circles of the Westminster Guild and for the publication of the *Bulletin*. It shall send to General Council actions taken by the Joint Westminster Guild Committee, said actions to be returned to the Board for ratification.

SECTION 14. The *Young People's Work Committee* shall consist of four members who shall co-operate with the Secretary for Young People's Work in forming plans for furthering interest in Home Missions among young people's organizations. This committee shall present to the Board recommendations in regard to work of the department.

ARTICLE VIII

AUXILIARY ORGANIZATIONS

SECTION 1. Any number of women or young people organized for the same purposes as the Woman's Board of Home Missions and co-operating therewith shall be considered an auxiliary.

SECTION 2. The *Auxiliaries* within the bounds of a presbytery shall constitute a presbyterial

society, whose officers shall form a local executive committee to supervise the work of the auxiliaries.

SECTION 3. The *Presbyterial Societies* within the bounds of a synod shall constitute a synodical society, which shall co-operate with and supervise the work of the presbyterial societies.

SECTION 4. No new *Synodical Society* shall be organized with less than fifteen woman's missionary societies.

ARTICLE IX

LIFE AND HONORARY MEMBERS

SECTION 1. A *Life Membership* in the Board may be designated by the payment of $25 at one time to the General Fund of the Board by an individual or by an organization over and above its regularly apportioned gifts.

SECTION 2. An *Honorary Membership* in the Board may be designated by the payment of $100 at one time to the General Fund of the Board by an individual or by an organization over and above its regularly apportioned gifts.

ARTICLE X

FREEDMEN

SECTION 1. The Woman's Board of Home Missions shall receive, transmit and make due acknowledgment of moneys received for the work of the Woman's Department of the Board of Missions for Freedmen of the Presbyterian Church. It shall print with the list of officers of the Woman's Board on its stationery and in the *Home Mission Monthly* the name and address of the General Secretary of the Woman's Department of the Board of Missions for Freedmen, which title shall be the one used at all times.

[illegible]

[illegible]

[illegible]

SECTION 2. There shall be a conference each year between the General Secretary of the Woman's Department of the Board of Missions for Freedmen and the administrative officers of the Woman's Board of Home Missions as to the apportionments to be sent to synodical societies by the Board of Missions for Freedmen, said apportionments to be sent with those of the Woman's Board of Home Missions to the synodical societies.

ARTICLE XI

AMENDMENT AND SUSPENSION OF BY-LAWS

SECTION 1. These By-Laws may be amended at the second regular meeting of the Board in November, or at any annual meeting by a three-quarter vote of those present entitled to vote, provided written notice of such amendment shall have been given at two previous meetings. Notice of the amendment or amendments proposed shall be given in the call of the meeting at which action is to be taken.

SECTION 2. These By-Laws may be suspended for the transaction of routine business by the unanimous consent of the members present.

WOMAN'S BOARD OF HOME MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE U.S.A.
156 FIFTH AVENUE, NEW YORK

2GS72041121 PALMER & OLIVER, INC., NEW YORK

ACT OF INCORPORATION AND BY-LAWS OF THE WOMAN'S BOARD OF HOME MISSIONS IN THE PRESBYTERIAN CHURCH IN THE U.S.A.

AN ACT

TO INCORPORATE THE WOMAN'S BOARD OF HOME MISSIONS OF THE PRESBYTERIAN CHURCH IN THE UNITED STATES OF AMERICA.

The People of the State of New York represented in Senate and Assembly do enact as follows:

SECTION 1. M. Katharine Bennett, Annie Hyatt, Minerva L. Crane, Charlotte R. Sackett, Mary C. Allen, Anna M. Alward, Annah Wolcott Bartlett, Sarah S. Brownell, Isabella R. M. Corning, Letitia Craig Darlington, Mary Agnes Dickson, Julia Fraser, Constance Emerson Geil, Lydia B. Grier, Anna Hallock, Punette Paull Hayden, Anna Hollenback, Hattie L. Honeyman, Mary M. Hopper, Ellen T. Louderbough, Harriet B. Miles, Harriet M. Mitchell, E. Jessie Ogg, Susan F. Pingry, Florence E. Quinlan, Fanny C. Sinclair, Margaret Stimson, Lillian H. Tillinghast, Eva Clark Waid, Oma C. Walker, Nellie S. Webb, Virginia May White, Jessie A. Yereance, and their successors in office chosen from time to time by the General Assembly of the Presbyterian Church in the United States of America, are hereby constituted a body politic and corporate by and under the name of the Woman's Board of Home Missions of the Presbyterian Church in the United States of America, the object of which shall be to carry on the work of Missions through schools, hospitals and educational institutions generally in connection with and auxiliary to the work now being carried on by the Board of Home Missions of the Presbyterian Church in the United States of America, also receive, take charge of and disburse all property and funds which at any time and from time to time may be entrusted to said Board for its missionary or educational purposes.

SECTION 2. The said corporation shall possess the general powers and be subject to the provisions of the Membership Corporation Law of the State of New York so far as the same are applicable thereto.

SECTION 3. The management and disposition of the affairs and property of said corporation shall be vested in the persons named in the first section of this Act and their successors in office, who shall remain in office for such period and be removed and succeeded by others chosen at such time and in such manner as the said General Assembly of the Presbyterian Church in the United States of America shall from time to time direct and appoint, and the conduct, management and administration of all of the business and affairs of such corporation shall, at all times, be expressly under and subject to the jurisdiction, supervision and direction of said General Assembly.

SECTION 4. The said corporation shall be in law capable of taking, receiving and holding any real or personal estate which may hereafter be given, devised or bequeathed to it or which may accrue from the use

of the same, subject however to all provisions of law relating to devises and bequests by last will and testament, but the said corporation shall not take and hold real and personal estate, the annual rental or income of which shall exceed the sum of $200,000.00.

SECTION 5. The said Board shall have the power to administer its work among and in schools and hospitals from its headquarters in the State of New York.

SECTION 6. The Finance Committee of the Board of Home Missions of the Presbyterian Church in the United States of America, which said Board was incorporated by Chapter 287 of the laws of 1872 of the State of New York, shall have the power to approve or disapprove of all proposed investments of the said corporation and if any such investment is not approved by the said Finance Committee, it shall not be made.

SECTION 7. In the event of the dissolution of the corporation, all monies, securities and property remaining after the payment or satisfaction of all its outstanding debts and liabilities, shall become the property of the Board of Home Missions of the Presbyterian Church in the United States of America to be used by said Board for the purpose named in its charter and for the purpose of making such payments and satisfaction, the right and title to all such monies, securities and properties shall on the said dissolution immediately vest in the said Board of Home Missions.

This Act shall take effect immediately.

BY-LAWS

ARTICLE I

MEMBERS

SECTION 1. The Woman's Board of Home Missions shall consist of forty-five members who shall remain in office for such period and be removed and succeeded by others chosen at such time and in such manner as the General Assembly of the Presbyterian Church in the United States of America shall from time to time direct and appoint.

SECTION 2. Sixteen shall constitute a quorum.

SECTION 3. The Woman's Board shall fill its own vacancies until the following meeting of the General Assembly; shall appoint its own meetings and shall elect annually such officers as may be requisite for the prosecution of its work.

SECTION 4. Absence from regular business meetings for six months without written excuse shall be equivalent to a resignation. The General Secretary shall present such cases to the Board at a regular meeting.

ARTICLE II

OFFICERS

SECTION 1. The *Executive Officers* shall consist of a President, a First, Second and Third Vice-President, and a Recording Secretary, these to be elected from the membership of the Board.

SECTION 2. The *Executive Officers* shall individually be nominated and elected by ballot at each annual meeting of the Board, the three names having the greatest number of votes on each nominating ballot being the candidates for election.

SECTION 3. *Each Officer* shall serve from the close of the annual meeting at which she is elected to the close of the next annual meeting, or until her successor is elected.

SECTION 4. The *Administrative Officers* shall consist of a General Secretary, a Treasurer and a Superintendent of Schools; there shall also be a Secretary for Missionary Education, a Secretary for Young People's Work, a Secretary for Student Work, a Publicity Secretary, an Editor of *The Home Mission Monthly,* and such assistant officers as may be elected by the Woman's Board. These officers shall conduct the work of the Board in accordance with the duties outlined in ARTICLE IV. At all business meetings of the Board, administrative officers shall have the privilege of the floor without voting power.

SECTION 5. *Field Officers.* The Board shall elect from time to time such Field Secretaries as may be necessary, whose names shall be reported with the list of other officers at the annual meeting.

SECTION 6. *Advisory Vice-Presidents.*

(a) Synodical societies having less than 50 woman's auxiliaries shall be entitled to one advisory vice-president; societies having from 50 to 100 woman's auxiliaries shall be entitled to two advisory vice-presidents; societies having more than 100 auxiliaries shall be entitled to an additional advisory vice-president for every additional one hundred woman's auxiliaries or major fraction thereof.

(b) *Vice-Presidents-at-Large.* There may be honorary vice-presidents-at-large appointed by the Board, such appointments to be permanent and not to exceed six in number at any one time.

(c) Advisory vice-presidents and the honorary vice-presidents-at-large shall be entitled to sit at Board meetings and shall have the privilege of the floor without voting power.

ARTICLE III

EXECUTIVE OFFICERS

SECTION 1. The *President* shall preside at all meetings of the Board. She shall perform all duties consequent upon her position and shall be ex-officio member of all standing committees, without vote.

SECTION 2. *Vice-Presidents.* In the absence of the President the duties of her office shall devolve upon the vice-presidents in the order named.

SECTION 3. The *Recording Secretary* shall keep the minutes of the Board.

SECTION 4. The *Executive Officers* shall annually appoint the chairmen and members of standing committees. The executive officers shall also select the committee which shall have charge of the preparation of the program for the Biennial Meeting of the Woman's Board.

ARTICLE IV

ADMINISTRATIVE OFFICERS

SECTION 1. *The General Secretary* shall have the direction and oversight of the work of promoting interest in Home Missions throughout the constituent organizations of the Board; she shall be responsible to the Board for the execution of such of its policies as relate to organization work; she shall be responsible for the conduct of all such activities at the office as are not definitely assigned to other officers, and shall be responsible for the coordination of the various lines of activity in the promotion of the whole work. To this end she shall preside at a weekly conference of the administrative officers, at which time there shall be

presented for discussion plans and methods of work. The General Secretary shall be a member of the School Committee with vote, and of the Committee on Biennial without vote. She shall present matters of business at the meetings of the Board, and the school docket in the absence of the Superintendent of Schools.

SECTION 2. The *Treasurer* shall receive all moneys pertaining to the Board and receipt therefor. She shall pay all salaries of missionaries and missionary workers, duly approved by the Board, upon receipt of regular monthly vouchers; and shall pay such other expenses pertaining to their work as may be approved by the Board; she shall pay all salaries and bills connected with the administration of the work.

The Treasurer shall sign all receipts, releases and waivers for legacies and other moneys bequeathed or contributed to the Board and affix the corporate seal in all cases where the seal is necessary.

The Treasurer shall sign all checks of the Board.

The Treasurer shall deposit temporarily, to the credit of the Board, any uninvested trust or permanent fund which may be received, with a trust company or companies approved by the Finance Committee of the Board, to remain until such time as said funds can be invested permanently under the direction of the Finance Committee of the Board, and approved by the Finance Committee of the Board of Home Missions.

The Treasurer shall be a member of the School Committee with vote, and ex officio member of the Finance Committee without vote.

It shall be the duty of the Treasurer to purchase supplies of all kinds necessary for the conduct of the administrative business of the Board. The purchases shall be made upon requisitions from the officers of the Board, duly approved by the Administration Committee.

In conference with the General Secretary, the Treasurer shall prepare the administration budget which shall be approved by the Administration Committee.

The Treasurer shall present a monthly report of the financial standing to the Board, and a detailed printed annual report at the annual meeting of the Board.

The books of the Treasurer shall be examined by a Certified Public Accountant chosen by the Board, and an annual report of this auditing shall accompany the Treasurer's report at the annual meeting of the Woman's Board. The books of the Treasurer shall close on March 31st of each year.

The Treasurer shall be bonded to the amount of $10,000.00, the guaranty company to be chosen by the Board and the expense of the bond to be borne by the Board.

SECTION 3. *The Superintendent of Schools*, in conference with the General Secretary and the Treasurer, shall administer the work of the Board in its various mission fields, pass upon the fitness of applicants for positions in these fields, and purchase school and furniture supplies needed in the mission schools and stations maintained by the Board. He shall be empowered to order such expenditures as have been duly authorized, but shall bring to the School Committee and through it to the Board,

for action, all matters in his department referring to increased appropriations, transfer of funds or teachers, requests for the opening of new mission stations, etc., and shall at all times keep the Board fully informed as to the work in the mission field. In conference with the School Committee he shall prepare the annual field budget which shall go to the Board for approval. He shall present the school docket at the business meetings of the Board.

SECTION 4. *The Secretary for Missionary Education* in conference with the General Secretary shall have charge of the extension of missionary knowledge through mission study classes and such other educational opportunities as may present themselves.

SECTION 5. *The Secretary for Young People's Work* in conference with the General Secretary shall have charge of the promotion of Home Mission interest in all Young People's, Young Woman's and Children's organizations. She shall also have charge of home mission study and all other educational work in connection with Westminster Guild Chapters and Circles.

SECTION 6. *The Secretary for Student Work,* being a joint officer of the Woman's Boards of Home and Foreign Missions, shall present missions to students in schools, colleges and conferences, with the purpose of securing their interest and cooperation in the missionary activities of the church. She shall confer with the Committee on Student Work as to the plans for her department.

SECTION 7. The *Editor of The Home Mission Monthly* shall have charge of the affairs pertaining to the conduct of the magazine, conferring with the Committee on Literature and Publication on matters of policy and business.

SECTION 8. The *Assistant Officers* shall perform such duties as may be assigned to them by the Board.

SECTION 9. *Each Administrative Officer* shall present a written annual report to the Woman's Board.

SECTION 10. The *Field Secretaries* shall, by speaking and organizing, further interest in the work of the Board.

ARTICLE V

MEETINGS

SECTION 1. The Regular Business Meetings of the Board shall be held on the second and fourth Tuesdays of each month at 10:30 A. M., from September 15 to June 15. Sixteen shall constitute a quorum.

SECTION 2. On the *First Tuesday* of each month from the 15th of September to the 15th of June, Standing Committees of the Woman's Board shall meet.

SECTION 3. On the ***Third Tuesday*** of each month, except during June, July and August, there shall be held, beginning at 10:30 A. M., a popular meeting at which inspirational and educational addresses bearing

upon the various phases of the work of the Woman's Board shall be presented. This meeting may be omitted when the Third Tuesday falls upon a legal holiday.

SECTION 4. On any *Fifth Tuesday,* except during June, July and August, there shall be held a special prayer meeting from 10:30 to 11:30 A. M.

SECTION 5. The *Annual Meeting* of the Corporation of the Woman's Board shall be held in New York City on the Fourth Tuesday of April, at which time reports of the year's work shall be presented. At this meeting the executive and administrative officers for the ensuing year shall be elected by ballot. All officers and chairmen of committees shall hold over until their successors are elected or appointed.

SECTION 6. A *Biennial Meeting* of the Woman's Board shall be held in May of each alternate year, in the even years, at such place as may be designated by the Board, at which reports of the year's work, inspirational addresses, reports from missionaries on the field, and general home mission information shall be presented. In connection with this, there shall be conferences of delegates appointed as hereafter stated.

SECTION 7. At the *Public Meeting* provided for in Section 7 of this Aritcle, the Official Delegates shall consist of two delegates from each synodical society in addition to the President, and one delegate from each presbyterial society, such delegates to be appointed by the synodical and presbyterial societies respectively. At the conferences for delegates, organization matters of general interest shall be considered and recommendations made to the Woman's Board of Home Missions.

ARTICLE VI

STANDING COMMITTEES

SECTION 1. From the membership of the Woman's Board the following Standing Committees shall be appointed at the first meeting in May:

Devotional and Public Meetings
Finance
Literature and Publication
Nominating
Office Administration
Over Sea and Land
School
Student Work
Westminster Guild

Each committee shall present an annual report, in writing, to the Board.

Each committee shall refer to the Board for approval all matters pertaining to policy and finance.

SECTION 2. The *Chairmen and Members* of these committees shall be annually appointed by the executive officers and shall be ratified by

the Board. No member shall serve as chairman of the same committee for more than six years consecutively.

SECTION 3. The *Committee on Devotional and Public Meetings* shall provide the leaders for all the Tuesday prayer services and have in charge the conduct of the public meeting on the Third Tuesday. It shall provide a helpful program on the assigned home mission topics.

SECTION 4. The *Finance Committee* shall be composed of not more than five members of the Board, of which three shall constitute a quorum. It shall be the duty of this committee to advise with the Treasurer of the Board in all matters that concern the finances of the Board, and the Treasurer shall be a member ex-officio of the committee without vote.

The Finance Committee shall have complete charge and control over all permanent and trust funds and other investments and invested funds of the Board. They shall have power to invest funds, sell securities and reinvest the funds as they may see fit, provided that all such investments shall be subject to Section 6 of the Articles of Incorporation of the Woman's Board as follows:

> "SECTION 6. The Finance Committee of the Board of Home Missions of the Presbyterian Church in the United States of America, which said Board was incorporated by Chapter 287 of the laws of 1872 of the State of New York, shall have the power to approve or disapprove of all proposed investments of the said corporation, and if any such investment is not approved by the said Finance Committee, it shall not be made."

Such recommendations shall be made only by unanimous vote of the quorum of the Finance Committee of the Woman's Board present.

In cases calling for action before the next meeting of the Board, the Finance Committee is authorized to act in the name and behalf of the Board with regard to the acceptance by the Treasurer of legal processes, waivers of citation, the receipt, release and grant of refunding bonds in the settlement of estates, and the signing of mortgage extensions and satisfaction pieces.

The Finance Committee shall recommend to the Board certified public accountants who shall audit the accounts of the Treasurer.

The Finance Committee shall have direction of the Treasurer in the custody of the securities and properties belonging to the Board, and shall select some bank or safe deposit vault in which the securities belonging to the Board shall be kept. The only parties who shall have access to the securities shall be the treasurer when accompanied by a member of the Finance Committee. In case of the absence of the Treasurer, the General Secretary may have such access when accompanied by a member of the Finance Committee.

The minute book of the Finance Committee shall contain a record of all visits to the vaults or other safe deposits in which securities of the permanent and trust funds owned or possessed by the Board are deposited, and shall state by whom the vault was visited, the date of the visit and what securities were additionally deposited therein or were drawn therefrom. Annually the Finance Committee shall report to the

Board its examination and enumeration of all such permanent and trust funds and securities.

The Finance Committee shall formulate plans for securing special gifts, and shall have power to make additional rules for the protection of the funds of the Board under the control of the Treasury.

SECTION 5. The Committee on Literature and Publication shall consist of seven members. This Committee shall act as an advisory body to the Editor of *The Home Mission Monthly* on matters of policy and business; in conference with the General Secretary it shall decide the amount and character of general literature that shall be published and shall secure authors for the same; it shall confer with the administrative officers as to the special literature needed for the work entrusted to them, and it shall be responsible for seeing that all publications are coordinated. It shall familiarize itself with the home mission literature of other denominations and decide what amount of such shall be secured for sale or distribution.

This committee shall have general supervision of securing estimates for printing and designate the person responsible for the details. It shall name annually the amount it believes necessary for expenses of preparing and distributing literature, exclusive of *The Home Mission Monthly*, and shall be responsible that the amount expended shall not exceed the budget allowed.

SECTION 6. The *Nominating Committee* shall submit to the Board nominations for administrative officers, Board members and field secretaries.

SECTION 7. The *Committee on Office Administration* shall consist of seven members. It shall consider and recommend the salaries of all administrative officers, of field secretaries, and of all office workers; it shall be responsible for the securing of all office workers; it shall examine and approve all bills for traveling expenses of said officers and speakers, together with bills for office supplies and furnishings; this committee shall approve the administration budget and it shall supervise all matters pertaining to expenditures relative to the administration department. This committee shall recommend plans and make such adjustments as will lead to greater efficiency in the work of the Board.

SECTION 8. The *Committee on Over Sea and Land* shall consist of three members. It shall cooperate with the members appointed by the Woman's Boards of Foreign Missions in the management of *Over Sea and Land*, and shall bring to the Board any matters relating to policy or appropriation.

SECTION 9. The *School Committee* shall consist of the President, the Superintendent of Schools, the General Secretary, the Treasurer, the Chairman of the Finance Committee and seven Board members appointed by the executive officers, one of said seven to be named as chairman. All members of this committee shall have full voting power in the committee. This committee shall consider matters relating to the field work in charge of the school department before these come to the Woman's Board for action. It shall consider requests for new buildings and for

repairs, and recommend the same to the Board. It shall pass on specifications and estimates for buildings and may appoint sub-committees to have charge of building operations. This committee shall give careful consideration to the annual budget of the school department before this is presented to the Board for adoption.

SECTION 10. The *Committee on Student Work* shall consist of four members who shall cooperate with the Secretaries for Student Work in furthering the cause of home missions among students. It shall cooperate with four members appointed by the Woman's Boards of Foreign Missions in the general conduct of the work among students.

SECTION 11. The *Westminster Guild Committee* shall consist of six members who shall cooperate with the Secretary for Young People's Work in the forming of plans for furthering home mission interest among the Chapters and Circles of the Westminster Guild. The members of this committee with six members appointed by the Woman's Boards of Foreign Missions shall constitute the Westminster Guild Council which has general charge of the work of the organization.

ARTICLE VII

AUXILIARY ORGANIZATIONS

Any number of women or young people organized for the same purposes as this Board, and cooperating therewith, shall be considered an auxiliary.

SECTION 1. The *Auxiliaries* within the bounds of a presbytery shall constitute a presbyterial society whose officers shall form a local executive committee to supervise the work of the auxiliaries.

SECTION 2. The *Presbyterial Societies* within the bounds of a synod shall constitute a synodical society, which shall cooperate with and supervise the work of the presbyterial society.

SECTION 3. No new *Synodical Society* shall be organized with less than fifteen woman's auxiliary societies.

SECTION 4. The payment of $25 at one time to the General Fund of the Woman's Board shall constitute a Life Membership without the privilege of voting.

SECTION 5. The payment of $100 at one time to the General Fund of the Woman's Board shall constitute an Honorary Membership without the privilege of voting.

ARTICLE VIII

VACANCIES

Vacancies in the Board caused by death or resignation during the fiscal year shall be filled by the Board upon the recommendation of the Nominating Committee.

ARTICLE IX

FREEDMEN

SECTION 1. The Woman's Board of Home Missions shall receive, transmit, and make due acknowledgement of moneys received for the work of the Board of Freedmen of the Presbyterian Church. It shall print with the list of officers of the Woman's Board, on its stationery and in *The Home Mission Monthly,* the name and address of the Secretary of the Woman's Department of the Freedmen's Board, which title shall be the one that shall be used at all times.

SECTION 2. There shall be a conference each year between the Secretary of the Woman's Department of the Freedmen's Board and the administrative officers of the Woman's Board as to the apportionments to be sent to synodical societies by the Freedmen's Board. Said apportionments shall then be sent with those of the Woman's Board to the synodical societies.

ARTICLE X

AMENDMENTS

SECTION 1. These By-laws may be amended at the second meeting in November of the Board, or at any annual meeting by a three-quarter vote of those present entitled to vote, provided written notice of such amendment has been given at two previous meetings. Notice of the amendment or amendments proposed shall be given in the call of the meeting at which action is to be taken.

ARTICLE XI

SUSPENSION OF BY-LAWS

These By-laws may be suspended for the transaction of routine business by the unanimous consent of the members present.

ACT OF INCORPORATION AND BY-LAWS OF THE WOMAN'S BOARD OF HOME MISSIONS IN THE PRESBYTERIAN CHURCH IN THE U.S.A.

ARTICLE IX

LIFE AND HONORARY MEMBERS

SECTION 1. The payment of $25 at one time to the General Fund of the Board shall constitute a Life Membership.

SECTION 2. The payment of $100 at one time to the General Fund of the Board shall constitute an Honorary Membership.

ARTICLE X

FREEDMEN

SECTION 1. The Woman's Board of Home Missions shall receive, transmit and make due acknowledgment of moneys received for the work of the Board of Missions for Freedmen of the Presbyterian Church. It shall print with the list of officers of the Woman's Board on its stationery and in *The Home Mission Monthly* the name and address of the General Secretary of the Woman's Department of the Board of Missions for Freedmen, which title shall be the one used at all times.

SECTION 2. There shall be a conference each year between the General Secretary of the Woman's Department of the Board of Missions for Freedmen and the administrative officers of the Woman's Board of Home Missions as to the apportionments to be sent to synodical societies by the Board of Missions for Freedmen, said apportionments to be sent with those of the Woman's Board of Home Missions to the Synodical Societies.

ARTICLE XI

AMENDMENT AND SUSPENSION OF BY-LAWS

SECTION 1. These By-laws may be amended at the second regular meeting of the Board in November, or at any annual meeting by a three-quarter vote of those present entitled to vote, provided written notice of such amendment shall have been given at two previous meetings. Notice of the amendment or amendments proposed shall be given in the call of the meeting at which action is to be taken.

SECTION 2. These By-laws may be suspended for the transaction of routine business by the unanimous consent of the members present.

300-5-17

Act of Incorporation and By-Laws

OF THE

Woman's Board of Home Missions

OF THE

Presbyterian Church in the U. S. A.

AN ACT

TO INCORPORATE THE WOMAN'S BOARD OF HOME MISSIONS OF THE PRESBYTERIAN CHURCH IN THE UNITED STATES OF AMERICA.

The People of the State of New York represented in Senate and Assembly do enact as follows:

SECTION 1. M. Katharine Bennett, Annie Hyatt, Minerva L. Crane, Charlotte R. Sackett, Mary C. Allen, Anna M. Alward, Annah Wolcott Bartlett, Sarah S. Brownell, Isabella R. M. Corning, Letitia Craig Darlington, Mary Agnes Dickson, Julia Fraser, Constance Emerson Geil, Lydia B. Grier, Anna Hallock, Punette Paull Hayden, Anna Hollenback, Hattie L. Honeyman, Mary M. Hopper, Ellen T. Louderbough, Harriet B. Miles, Harriet M. Mitchell, E. Jessie Ogg, Susan F. Pingry, Florence E. Quinlan, Fanny C. Sinclair, Margaret Stimson, Lillian H. Tillinghast, Eva Clark Waid, Oma C. Walker, Nellie S. Webb, Virginia May White, Jessie A. Yereance, and their successors in office chosen from time to time by the General Assembly of the Presbyterian Church in the United States of America, are hereby constituted a body politic and corporate by and under the name of the Woman's Board of Home Missions of the Presbyterian Church in the United States of America, the object of which shall be to carry on the work of Missions through schools, hospitals and educational institutions generally in connection with and auxiliary to the work now being carried on by the Board of Home Missions of the Presbyterian Church in the United States of America, also receive, take charge of and disburse all property and funds which at any time and from time to time may be entrusted to said Board for its missionary or educational purposes.

SECTION 2. The said corporation shall possess the general powers and be subject to the provisions of the Membership Corporation Law of the State of New York so far as the same are applicable thereto.

SECTION 3. The management and disposition of the affairs and property of said corporation shall be vested in the persons named in the first section of this Act and their successors in office, who shall remain in office for such period and be removed and succeeded by others chosen at such time and in such manner as the said General Assembly of the Presbyterian Church of the United States of America shall from time to time direct and appoint, and the conduct, management and administration of all of the business and affairs of such corporation shall, at all times, be expressly under and subject to the jurisdiction, supervision and direction of said General Assembly.

SECTION 4. The said corporation shall be in law capable of taking, receiving and holding any real or personal estate which may hereafter be given, devised or bequeathed to it or which may accrue from the use

of the same, subject however to all provisions of law relating to devises and bequests by last will and testament, but the said corporation shall not take and hold real and personal estate, the annual rental or income of which shall exceed the sum of $200,000.00.

SECTION 5. The said Board shall have the power to administer its work among and in schools and hospitals from its headquarters in the State of New York.

SECTION 6. The Finance Committee of the Board of Home Missions of the Presbyterian Church in the United States of America, which said Board was incorporated by Chapter 287 of the laws of 1872 of the State of New York, shall have the power to approve or disapprove of all proposed investments of the said corporation and if any such investment is not approved by the said Finance Committee, it shall not be made.

SECTION 7. In the event of the dissolution of the corporation, all moneys, securities and property remaining after the payment or satisfaction of all its outstanding debts and liabilities, shall become the property of the Board of Home Missions of the Presbyterian Church in the United States of America to be used by said Board for the purpose named in its charter and for the purpose of making such payments and satisfaction, the right and title to all such moneys, securities and properties shall on the said dissolution immediately vest in the said Board of Home Missions.

This Act shall take effect immediately.

Adopted by the Executive Commission.

February 25, 1915.

Attest

WM. H. ROBERTS,
Secretary.

BY-LAWS

ARTICLE I

MEMBERS

SECTION 1. The Woman's Board of Home Missions shall consist of forty-five members, who shall remain in office for such period and be removed and succeeded by others chosen at such time and in such manner as the General Assembly of the Presbyterian Church in the United States of America shall from time to time direct and appoint.

SECTION 2. The Board shall fill its own vacancies until the following meeting of the General Assembly, shall appoint its own meetings and shall elect annually such officers as may be requisite for the prosecution of its work.

SECTION 3. Absence from regular business meetings for six months without written excuse shall be equivalent to a resignation. The General Secretary shall present such cases to the Board at any regular meeting.

ARTICLE II

OFFICERS

SECTION 1. The *Executive Officers* shall consist of a President, a First, a Second, and a Third Vice-President and a Recording Secretary, these to be elected from the membership of the Board.

SECTION 2. The *Executive Officers* shall individually be nominated and elected by ballot at each annual meeting of the Board, the three names having the greatest number of votes on each nominating ballot being the candidates for election. No executive officer, save the President, shall hold the same office for more than six consecutive years.

SECTION 3. The *Administrative Officers* shall consist of a General Secretary, a Treasurer, a Superintendent of Schools, a Secretary for Missionary Education, a Secretary for Young People's Work, a Secretary for Student Work, an Editor of *The Home Mission Monthly*, and such assistant officers as may be elected by the Board. These officers shall conduct the work of the Board in accordance with the duties outlined in *Article IV*. At all business meetings of the Board administrative officers shall have the privilege of the floor without vote.

SECTION 4. The *Administrative Officers* shall be elected at the annual meeting of the Board, the names of candidates having been presented to the Board by the Nominating Committee at the meeting previous to the election.

SECTION 5. *Each Officer* shall serve from the close of the annual meeting at which she is elected to the close of the next annual meeting, or until her successor is elected. Vacancies among either Executive or Administrative Officers may be filled by the Board at any regular meeting of the Board.

SECTION 6. *Field Officers.* The Board shall elect from time to time such Field Secretaries as may be necessary for the work; the names of the Field Secretaries shall be reported with the list of other officers at the annual meeting.

SECTION 7. (a) *Advisory Vice-Presidents.* Each Synodical President shall be an Advisory Vice-President of the Board. Synodical societies having from fifty to one hundred woman's missionary societies shall be entitled to one other advisory vice-president in addition to the Synodical President; societies having more than one hundred woman's missionary societies shall be entitled to an additional advisory vice-president for every additional one hundred woman's missionary societies or major fraction thereof.

(b) *Vice-Presidents-at-Large.* Honorary Vice-Presidents-at-Large may be appointed by the Board, such appointments to be permanent and not to exceed six in number at any time.

(c) Advisory Vice-Presidents and Vice-Presidents-at-Large shall be entitled to sit at Board meetings and shall have the privilege of the floor without vote.

ARTICLE III

EXECUTIVE OFFICERS

SECTION 1. The *President* shall preside at all meetings of the Board. She shall perform all duties consequent upon her position and shall be ex-officio member of all standing committees without vote.

SECTION 2. The *Vice-Presidents* in the order named shall, in the absence of the President, assume the duties of that office.

SECTION 3. The *Recording Secretary* shall keep the minutes of the Board.

SECTION 4. The *Executive Officers* shall appoint annually the chairmen and members of standing committees, such appointments to be ratified by the Board. The executive officers shall also appoint the committee to have charge of the preparation of the program for the Biennial Meeting of the Board and the committee to have charge of the program for the meeting held in connection with the General Assembly.

ARTICLE IV

ADMINISTRATIVE OFFICERS

SECTION 1. The *General Secretary* shall have the direction and oversight of the work of promoting interest in Home Missions throughout the constituent organizations of the Board; she shall be responsible to the Board for the execution of such of its policies as relate to organization work; she shall be responsible for the conduct of all such activities at the office as are not definitely assigned to other officers, and shall be responsible for the co-ordination of the various lines of activity in the promotion of the whole work. To this end she shall preside at a weekly conference of the administrative officers, at which time plans and methods of work shall be presented for discussion. The General Secretary shall be a member of the School Committee with vote and of the Committee on Biennial without vote. She shall present the general docket at the meetings of the Board, and the school docket in the absence of the Superintendent of Schools.

SECTION 2. The *Treasurer* shall receive all moneys pertaining to the work of the Board and receipt therefor. She shall pay all salaries of missionaries and missionary workers, duly approved by the Board, upon receipt of regular monthly vouchers; and shall make such other disbursements pertaining to the work as may be approved by the Board.

The Treasurer shall sign all receipts, releases and waivers for legacies and other moneys bequeathed or contributed to the Board and shall affix the corporate seal in all places where the seal is necessary.

The Treasurer shall have authority to sign all contracts and deeds, assignments or bills of sale, or other documents for the transfer of property, either real or personal, after such contracts or transfers of property shall have been approved by the vote of the Board. She shall have power, with the Superintendent of Schools, to sign all contracts for field workers.

The Treasurer shall deposit temporarily, to the credit of the Board, any uninvested trust or permanent fund with a trust company or companies approved by the Finance Committee of the Board, until such time as said funds can be invested permanently under the direction of the Finance Committee of the Board and with the approval of the Finance Committee of the Board of Home Missions.

The Treasurer shall purchase supplies of all kinds necessary for the conduct of the administrative business of the Board, said purchases to be made upon requisition from the officers of the Board, duly approved by the Office Administration Committee.

The Treasurer, in conference with the General Secretary, shall prepare the administration budget and shall present it to the Office Administration Committee for approval.

The Treasurer shall present to the Board a brief monthly statement showing the total receipts and disbursements to date.

The Treasurer shall be a member of the School Committee with vote and ex-officio member of the Finance Committee without vote.

The books of the Treasurer shall be examined by a certified public accountant chosen by the Board, and an annual report of this auditing shall accompany the Treasurer's report at the annual meeting of the Board. The books of the Treasurer shall close on March 31st of each year.

The Treasurer shall be bonded to the amount of $10,000.00, the guaranty company to be chosen by the Board and the expense of the bond to be borne by the Board.

SECTION 3. The *Superintendent of Schools,* in conference with the General Secretary and the Treasurer, shall administer the work of the Board in its various mission fields, shall pass upon the fitness of applicants for position in these fields and upon the transfer of teachers, and shall purchase school and furniture supplies needed in the mission schools and stations maintained by the Board. He shall be empowered to order such expenditures as have been duly authorized, and shall bring to the School Committee and through it to the Board for action all matters in his department referring to increased appropriations, transfers of funds, requests for the opening of new mission stations, etc., and shall at all times keep the Board fully informed as to the work in the mission field. In conference with the School Committee he shall prepare the annual field budget and present it to the Board for approval. He shall present the school docket at the meetings of the Board.

SECTION 4. The *Secretary for Missionary Education,* in conference with the General Secretary, shall have charge of the extension of missionary knowledge through mission study and such other educational opportunities as may present themselves.

SECTION 5. The *Secretary for Young People's Work,* in conference with the General Secretary, shall have charge of the promotion of Home Mission interest in all young people's, young woman's and children's organizations. She shall also have charge of home mission study and other educational work in connection with Westminster Guild Chapters and Circles.

SECTION 6. The *Secretary for Student Work,* being a joint officer of the Woman's Boards of Home and Foreign Missions, shall present missions to students in schools and colleges and at conferences, with the purpose of securing their interest and co-operation in the missionary activities of the church.

SECTION 7. The *Editor of The Home Mission Monthly* shall have charge of matters pertaining to the conduct of the magazine, conferring with the Literature and Publication Committee regarding policy and business.

SECTION 8. The *Assistant Officers* shall perform such duties as may be assigned to them by the Board.

SECTION 9. *Each Administrative Officer* shall present annually a written report to the Board.

SECTION 10. The *Field Secretaries* shall by inspirational addresses increase interest in the mission work of the Board, shall further the organization of new societies and by friendly co-operation strengthen those already in existence.

ARTICLE V

MEETINGS

SECTION 1. The Regular Business Meetings of the Board shall be held on the second and fourth Tuesdays of each month at 10.30 a. m., from September 15 to June 15. Sixteen shall constitute a quorum.

SECTION 2. On the *Third Tuesday* of each month, except during June, July and August, there shall be held at 10.30 a. m. a public meeting, at which various phases of home mission work shall be presented.

SECTION 3. On any *Fifth Tuesday*, except during June, July and August, a prayer meeting from 10.30 to 11.30 a. m. shall be held.

SECTION 4. The *Annual Meeting* of the Corporation of the Woman's Board shall be held in New York City on the fourth Tuesday of April, at which time reports of the year's work shall be presented.

SECTION 5. A *popular meeting,* at which the work of the Board shall be presented, shall be held each year at the same time and place as the General Assembly.

SECTION 6. A *Biennial Meeting* of the Board shall be held in May of each alternate year, in the even years, at such place as may be designated by the Board, at which reports of the work, inspirational addresses, reports from missionaries and general home mission information shall be presented. Conferences with delegates shall also be held.

SECTION 7. At the *Biennial Meeting* provided for in Section 6 of this Article the official delegates shall consist of two delegates from each synodical society in addition to the President, and one delegate from each presbyterial society, said delegates to be appointed by the synodical and presbyterial societies, or their executive committees.

ARTICLE VI

EXECUTIVE COMMITTEE

There shall be an Executive Committee of five members. It shall consist of the President, or the one acting in her place, who shall act as Chairman of the Committee, one member of the Finance Committee appointed by that Committee, one member of the Office Administration Committee appointed by that Committee, and two other members of the Board elected by the Board. This Committee shall have all the powers of the Board, and shall have power to authorize the seal of the Board to be affixed to all papers which may require it, but only during the interim between the last meeting of the Board in June and its first meeting in the autumn at which a quorum is present. The actions of the Executive Committee shall be recorded and presented to the Board at its first meeting in the autumn. A majority of the voting members of the Committee shall constitute a quorum at any meeting. Action may be taken without a meeting on the written approval of such action by a majority of the Committee.

ARTICLE VII

STANDING COMMITTEES

SECTION 1. From the membership of the Board the following Standing Committees shall be appointed annually at the first meeting in May:

Devotional and Public Meetings
Finance
Literature and Publication
Nominating
Over Sea and Land
Office Administration
School
Student Work
Westminster Guild

SECTION 2. No member shall serve as chairman of the same committee for more than six consecutive years.

SECTION 3. Each Committee shall present an annual report, in writing, to the Board. Each Committee shall refer to the Board for approval all matters pertaining to policy and finance.

SECTION 4. The *Devotional and Public Meetings Committee* shall provide the leaders for all the Tuesday prayer services and shall have in charge the program of the public meeting on the Third Tuesday.

SECTION 5. The *Finance Committee* shall consist of not more than five members, three of whom shall constitute a quorum. It shall be the duty of this committee to advise with the Treasurer on all matters that concern the finances of the Board, and to formulate plans for securing special gifts.

The Finance Committee shall have control over all permanent and trust funds and other investments and invested funds of the Board. It shall have power to invest funds, sell securities and reinvest the funds provided that such actions shall be taken only on unanimous vote of a quorum of the committee, and provided that all such investments shall be subject to Section 6 of the Articles of Incorporation of the Woman's Board, as follows:

> "Section 6. The Finance Committee of the Board of Home Missions of the Presbyterian Church in the United States of America, which said Board was incorporated by Charter 287 of the Laws of 1872 of the State of New York, shall have the power to approve or disapprove of all proposed investments of the said corporation, and if any such investment is not approved by the said Finance Committee, it shall not be made."

The Finance Committee is authorized to act in cases calling for action before the next meeting of the Board, in the name and behalf of the Board with regard to the acceptance by the Treasurer of legal processes, waivers of citation, the receipt, release and grant of refunding bonds in the settlement of estates, and the signing of mortgage extensions and satisfaction pieces.

The Finance Committee shall have direction of the Treasurer in the custody of the securities and properties belonging to the Board, and shall select some bank or safe deposit vault in which the securities belonging to the Board shall be kept. A member of the Finance Committee shall accompany the Treasurer, or in her absence, the General Secretary, when access to securities deposited in safe deposit vaults is necessary. The minute book of the Finance Committee shall contain a record of all visits to the vault or other safe deposits in which securities of the permanent and trust funds owned or possessed by the Board are deposited, and shall state by whom the vault was visited, the date of the visit and what securities were deposited therein or were drawn therefrom. The Finance Committee shall report annually to the Board its examination and enumeration of all such permanent and trust funds and securities.

The Finance Committee shall recommend to the Board certified public accountants to audit the accounts of the Treasurer.

The Finance Committee shall have power to make additional rules for the protection of the funds of the Board under the control of the Treasury.

SECTION 6. The *Literature and Publication Committee* shall consist of seven members. This Committee shall act as an advisory body to the editor of *The Home Mission Monthly* on matters of policy and business; in conference with the General Secretary it shall decide the amount and character of general literature to be published and shall secure authors for the same; it shall confer with the administrative officers regarding the special literature needed for the work entrusted to them. It shall be responsible for the co-ordination of all publications. It shall familiarize itself with the home mission literature of other denominations and decide what amount of such shall be secured for sale or distribution.

This committee shall have general supervision of securing estimates for printing and shall designate the person responsible for the details. It shall be responsible that the amount expended annually in the preparation and the distribution of literature shall not exceed the sum allowed by the Board in the administration budget.

SECTION 7. The *Nominating Committee* shall consist of five members. It shall submit to the Board nominations for Board members, administrative officers and field secretaries.

SECTION 8. The *Office Administration Committee* shall consist of seven members. It shall recommend the salaries of administrative officers, field secretaries and office workers; it shall be responsible for the securing of all office workers; it shall examine and approve all bills for traveling expenses of officers and speakers, and all bills for office supplies and furnishings, and shall supervise expenditures pertaining to the administration department. It shall approve the administration budget and present it to the Board.

This committee shall recommend plans and make such adjustments as will lead to greater efficiency in the work of the Board.

SECTION 9. *Over Sea and Land Committee* shall consist of the three members of the Board appointed by General Council on the Standing Committee of *Over Sea and Land*. This Committee shall report to the Board the actions taken by the Standing Committee of General Council in regard to *Over Sea and Land* and shall bring to the Board any recommendations.

SECTION 10. The *School Committee* shall consist of the President, the Superintendent of Schools, the General Secretary, the Treasurer, the Chairman of the Finance Committee and seven Board members appointed by the executive officers, one of said seven to be named as Chairman. Each member of this commitee shall have full voting power in the committee. This committee shall consider matters relating to the field work in charge of the School Department before these come to the Board for action. It shall consider requests for new buildings and for repairs and recommend the same to the Board. It shall pass on specifications and estimates for buildings and may appoint subcommittees to have charge of building operations. This committee shall give careful consideration to the annual budget of the School Department before this is presented to the Board for adoption.

SECTION 11. The *Student Work Committee* shall consist of the four members of this Board appointed by General Council as members on the Standing Committee on Student Work. It shall be responsible for such promotion effort and follow-up work as is referred by the Committee on Student Work of General Council to the Board. It shall report to the Board the actions taken by the Joint Student Committee and shall bring to the Board any recommendations.

SECTION 12. The *Westminster Guild Committee* shall consist of six members who shall co-operate with the Secretary for Young People's Work in the forming of plans for furthering home mission interest in the Chapters and Circles of the Westminster Guild. It shall bring to the Board recommendations which it desires to have sent to General Council.

ARTICLE VIII

AUXILIARY ORGANIZATIONS

SECTION 1. Any number of women or young people organized for the same purposes as the Woman's Board of Home Missions and co-operating therewith shall be considered an auxiliary.

SECTION 2. The *Auxiliaries* within the bounds of a presbytery shall constitute a presbyterial society, whose officers shall form a local executive committee to supervise the work of the auxiliaries.

SECTION 3. The *Presbyterial Societies* within the bounds of a synod shall constitute a synodical society, which shall co-operate with and supervise the work of the presbyterial societies.

SECTION 4. No new *Synodical Society* shall be organized with less than fifteen woman's missionary societies.

COPY

AN ACT TO INCORPORATE THE WOMAN'S BOARD
OF HOME MISSIONS OF THE PRESBYTERIAN
CHURCH IN THE UNITED STATES OF AMERICA.

- - - - - -

The People of the State of New York represented in Senate and Assembly do enact as follows:

Section 1. M. Katherine Bennett (here add other names) and their successors in office chosen from time to time by the General Assembly of the Presbyterian Church in the United States of America are hereby constituted a body politic and corporate by and under the name of the Woman's Board of Home Missions of the Presbyterian Church in the United States of America, the object of which shall be to carry on the work of Missions through schools, hospitals and educational institutions generally in connection with and auxiliary to the work now being carried on by the Board of Home Missions of the Presbyterian Church in the United States of America, also receive, take charge of and disburse all property and funds which at any time and from time to time may be entrusted to said Board for its missionary or educational purposes.

Section 2. The said corporation shall possess the general powers and be subject to the provisions of the Membership Corporation Law of the State of New York so far as the same are applicable thereto.

Section 3. The management and disposition of the affairs and property of said corporation shall be vested in the persons named in the first section of this Act and their successors in office, who shall remain in office for such period and be removed and succeeded by others chosen at such time and in such manner as the said General Assembly of the Presbyterian Church in the United States of America shall from time to time direct and appoint; and the conduct, management and administration of all the business and affairs of the said corporation shall, at all times, be expressly under, and subject to, the jurisdiction, supervision and direction of said General Assembly.

Section 4. The said corporation shall be in law capable of taking, receiving and holding any real or personal estate which may hereafter be given, devised or bequeathed to it or which may accrue from the use of the same, subject however to all provisions of law relating to devises and bequests by last will and testament, but the said corporation shall not take and hold real and personal estate, the annual rental or income of which shall exceed the sum of $

Section 5. The said Board shall have the power to administer its work among and in schools and hospitals from its headquarters in the State of New York.

Section 6. The Finance Committee of the Board of Home Missions of the Presbyterian Church in the United States of America, which said Board was incorporated by Chapter 287 of the laws of 1872 of the State of New York shall have the power to approve or disapprove of all proposed investments of the said corporation and if any such investment is not approved by the said Finance Committee, it shall not be made.

Section 7. In the event of the dissolution of the corporation, all monies, securities and property remaining after the payment or satisfaction of all its outstanding debts and liabilities shall become the property of the Board of Home Missions of the Presbyterian Church in the United States of America to be used by said Board for the purpose named in its charter and for the purpose of making such payments and satisfaction, the right and title to all such monies, securities and properties shall on the said dissolution immediately vest in the said Board of Home Missions.

This Act shall take effect immediately.

Adopted by the Executive Commission.

February 25, 1915.

Attest

Wm. H. Roberts
Secretary.

From the minutes of the
Executive Committee
May, 1915.

Woman's Board of Home Missions- Charter.

The General Assembly of 1914, in view of the fact that the incorporation of the Woman's Board of Home Missions had been for some time under consideration by the Executive Commission, referred the incorporation of said Board to the Commission, by adopting the following Resolution:

"Resolved, That the General Assembly refer the matter of incorporating the Woman's Board of Home Missions to the Executive Commission, to confer with the Board of Home Missions and the Woman's Board; and that, after the conference, if the way be clear, the Executive Commission be empowered to proceed with the incorporation."

After due consideration by a Committee of the Commission, and after conference with both the Board of Home Missions and the Woman's Board of Home Missions, the Executive Commission approved the following Charter and directed that it be secured:

"An Act to Incorporate the Woman's Board of Home Missions of the Presbyterian Church in the United States of America.

"The people of the State of New York represented in Senate and Assembly do enact as follows:

"Section 1. M. Katharine Bennett (here add other names) and their successors in office chosen from time to time by the General Assembly of the Presbyterian Church in the United States of America are hereby constituted a body politic and corporate by and under the name of the Woman's Board of Home Missions of the Presbyterian Church in the United States of America, the object of which shall be to carry on the work of missions through schools, hospitals and educational institutions generally in connection with and auxiliary to the work now being carried on by the Board of Home Missions

of the Presbyterian Church in the United States of America, also to receive, take charge of and disburse all property and funds which at any time, and from time to time may be entrusted to said Board for its missionary or educational purposes.

"Section 2. The said corporation shall possess the general powers and be subject to the provisions of the Membership Corporation Law of the State of New York so far as the same are applicable thereto.

"Section 3. The management and disposition of the affairs and property of said corporation shall be vested in the persons named in the first section of this Act and their successors in office, who shall remain in office for such period and be removed and succeeded by others chosen at such time and in such manner as the said General Assembly of the Presbyterian Church in the United States of America shall from time to time direct and appoint; and the conduct, management and administration of all the business and affairs of the said corporation shall, at all times, be expressly under, and subject to, the jurisdiction, supervision and direction of said General Assembly.

"Section 4. The said corporation shall be in law capable of taking, receiving and holding any real or personal estate which may hereafter be given, devised or bequeathed to it or which may accrue from the use of the same, subject, however, to all provisions of law relating to devises and bequests by last will and testament, but the said corporation shall not take and hold real and personal estate, the annual rental or income of which shall exceed the sum of $_____

"Section 5. The said Board shall have the power to administer its work among and in schools and hospitals from its headquarters in the State of New York.

"Section 6. The Finance Committee of the Board of Home Missions of the Presbyterian Church in the United States of America, which said Board was incorporated by Chapter 287 of the laws of 1872 of the State of New York shall have the power to approve or disapprove of all proposed investments of the said corporation and if any such investment is not approved by the said Finance Committee, it shall not be made.

"Section 7. In the event of the dissolution of the corporation, all moneys, securities and property remaining after the payment or satisfaction of all its outstanding debts and liabilities shall become the property of the Board of Home Missions of the Presbyterian Church in the United States of America, to be used by said Board for the purpose named in its charter, and for the purpose of making such payments and satisfaction, the right and title to all such moneys, securities and properties shall on the said dissolution immediately vest in the said Board of Home Missions.

"This Act shall take effect immediately."

The Executive Commission having received power to proceed in this matter, respectfully reports for information the charter to the General Assembly, and asks that the Commission be authorized to take such further steps as may be necessary in connection therewith.

AN ACT TO AMEND CHAPTER 420 OF THE LAWS OF 1915 ENTITLED "AN ACT TO INCORPORATE THE WOMAN'S BOARD OF HOME MISSIONS OF THE PRESBYTERIAN CHURCH IN THE UNITED STATES OF AMERICA", IN RELATION TO THE CONTROL OF THE SAID WOMAN'S BOARD BY THE GENERAL ASSEMBLY OF THE PRESBYTERIAN CHURCH IN THE UNITED STATES OF AMERICA, AND IN RELATION TO THE SAID WOMAN'S BOARD BECOMING THE LEGAL SUCCESSOR OF THE BODY HERETOFORE KNOWN AS THE WOMAN'S BOARD OF HOME MISSIONS OR THE WOMAN'S EXECUTIVE COMMITTEE OF SAID BOARD, AND THE TRANSFER TO IT BY THE BOARD OF HOME MISSIONS OF THE PRESBYTERIAN CHURCH IN THE UNITED STATES OF AMERICA OF CERTAIN PROPERTY AND FUNDS.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

Section 1. Section 1 of Chapter 420 of the Laws of 1915 entitled "An act to incorporate the Woman's Board of Home Missions of the Presbyterian Church in the United States of America" is hereby amended so as to read as follows:

Section 1. M. Katharine Bennett, Annie Hyatt, Minerva L. Crane, Charlotte R. Sackett, Mary C. Allen, Anna M. Alward, Annah Walcott Bartlett, Sarah S. Brownell, Isabella R. M. Corning, Letitia Craig Darlington, Mary Agnes Dickson, Julia Fraser, Constance Emerson Geil, Lydia B. Grier, Anna Hallock, Punnette Paull Hayden, Anna Hollenback, Hattie L. Honeyman, Mary M. Hopper, Ellen T. Louderbough, Harriet B. Miles, Agnes

M. Mitchell, E. Jessie Ogg, Susan F. Pingry, Florence E. Quinlan, Fanny C. Sinclair, Margaret Stimson, Lillian H. Tillinghast, Eva Clark Waid, Oma C. Walker, Nellie S. Webb, Virginia May White, Jessie A. Yereance and their successors in office chosen from time to time by the General Assembly of the Presbyterian Church in the United States of America are hereby constituted a body politic and corporate by and under the name of the Woman's Board of Home Missions of the Presbyterian Church in the United States of America, the object of which shall be to carry on the work of Missions through schools, hospitals and educational institutions generally in connection with and auxiliary to the work now being carried on by the Board of Home Missions of the Presbyterian Church in the United States of America, also receive, take charge of and disburse all property and funds which at any time and from time to time may be entrusted to said Woman's Board for its missionary or educational purposes.

Section 2. Section 3 of Chapter 420 of the Laws of 1915, entitled "An Act to Incorporate the Woman's Board of Home Missions of the Presbyterian Church in the United States of America, is hereby amended so as to read as follows:

"Section 3. The management and disposition of the affairs and property of said corporation shall be vested in the persons named in the first section of this Act and their successors in office, who shall remain in office for such period and be removed and succeeded by others chosen at such time and in such manner as the said General Assembly of the

Presbyterian Church in the United States of America shall from time to time direct and appoint. All of the business of said corporation shall be conducted by it under and subject to the direction of the General Assembly of the Presbyterian Church in the United States of America so far as such direction shall be in accordance with the Laws of the State of New York and with the United States of America.

Section 3. Section 4 of Chapter 420 of the Laws of 1915, entitled "An Act to Incorporate the Woman's Board of Home Missions of the Presbyterian Church in the United States of America, is hereby amended so as to read as follows:

"Section 4. The said corporation shall be in law capable of taking, receiving and holding any real or personal estate which may hereafter be given, devised or bequeathed to it or which may accrue from the use of the same, subject however to all provisions of law relating to devises and bequests by last will and testament, but the said corporation shall not take and hold real and personal estate, the annual rental or income of which shall exceed the sum of two hundred thousand dollars.

Sub-division A. The corporation created by this Act is hereby declared to be the legal successor of the unincorporated body known as the Woman's Board of Home Missions of the Presbyterian Church in the United States of America, and of the Executive Committee of ~~such Woman's~~ Board, and shall be and is entitled to receive and to have, hold, use and enjoy any of the property, estates and rights of such unincorporated

Woman's Board and the Executive Committee thereof.

Sub-division B. The Board of Home Missions of the Presbyterian Church in the United States of America, incorporated under the laws of this State by Chapter 287 of the Laws of 1872, passed on the 19th day of April, 1872, as amended, is hereby authorized and directed to assign, transfer, convey and deliver unto the corporation created by this Act, all of the property, estates and rights of any and every description which have heretofore come or may hereafter come into its possession or under its control under or by virtue of any grant, gift, bequest or devise, made to it for the use of, or to be applied to the work heretofore conducted by the Woman's Board of Home Missions, or the Executive Committee thereof, including property and funds granted, given, devised and bequeathed to said Board of Home Missions to be invested or held in trust as permanent funds, the income therefrom to be applied to the use of, or to the work conducted by said Woman's Board or Woman's Executive Committee; which assignment, transfer, conveyance and delivery hereby authorized and directed the corporation created by this Act is hereby authorized and empowered to accept and receive; and the said corporation, hereby created, shall have, hold, use and enjoy all of the property and funds, estates and rights so assigned, transferred, conveyed and delivered in the same manner and to the same extent as the said Board of Home Missions of the Presbyterian Church might have done, and shall be entitled to receive, sue for and recover all legacies,

devises, bequests and property which have heretofore been or may hereafter be made or given to the said Board of Home Missions of the Presbyterian Church for the express and sole benefit of the work heretofore conducted by the Woman's Board of Home Missions, or by the Executive Committee ~~of such Woman's Board~~, provided, however, and it is hereby expressly declared that the said corporation created by this Act shall receive and hold the said property and funds, estates and rights upon the same trusts and for the same purposes only as the same are or otherwise would be held by the said Board of Home Missions of the Presbyterian Church in the United States of America".

Section 4. Section 5 of Chapter 420 of the Laws of 1915, entitled "An Act to Incorporate the Woman's Board of Home Missions of the Presbyterian Church in the United States of America", is hereby amended to read as follows:

"Section 5. The said Board shall have the power to administer its work among and in schools and hospitals and other institutions from its headquarters in the State of New York."

Section 5. This Act shall take effect immediately.

THE BOARD OF HOME MISSIONS
OF THE
PRESBYTERIAN CHURCH IN THE UNITED STATES OF AMERICA
156 FIFTH AVENUE, NEW YORK

OFFICE OF SECRETARY

January 28, 1915.

I.

Mrs. F. S. Bennett,
Hotel Lucerne, Amsterdam Ave. & 79th St.,
New York City.

My dear Mrs. Bennett:-

I venture to send to you a draft of a paper which, if it shall seem well to all concerned, I am ready to submit to the conference which you have called on February third, at three p.m. I have not had an opportunity to counsel with anyone here regarding it, but will send a copy to both Mr. McAfee and Mr. Olin, and if you desire it I shall be ready to send a copy to any other persons whose names you may suggest.

Very sincerely yours,

John Dixon

Enc.-

The following suggestions pertaining to the relations existing between the Home Board and the Woman's Board were offered by Dr. John Dixon.

INCORPORATION.

1. Name. The Woman's Board of Home Missions of the Presbyterian Church in the U.S.A.

2. Purpose. To secure funds, care for and manage mission schools, hospitals and such other missionary work as may from time to time be approved by the Board of Home Missions of the Presbyterian Church in the U.S.A.

3. Powers. To receive and take charge of all property and funds as may at any time and from time to time be intrusted to said Board for home missionary purposes. Said Board shall disburse their funds for these purposes as and when their recommendations shall be approved by the Board of Home Missions of the Presbyterian Church in the U.S.A.

4. The management and disposition of the affairs and property of such corporation shall be vested in trustees who shall be appointed for such purpose by

5. In the event of the dissolution of the Woman's Board of Home Missions of the Presbyterian Church in the U.S.A., the right and title to all monies, securities and property shall immediately vest in the Board of Home Missions of the Presbyterian Church in the U.S.A. to be used by said Board for the purposes named in its charter.

ADMINISTRATION.

The affairs of the Woman's Board of Home Missions shall be put in the care of a committee of persons of whom shall be chosen by the Woman's Board and by the Home Board. To this committee shall be submitted by the officers of the Woman's Board all matters requiring action. This committee shall report monthly to the Woman's Board and at such other times as may be desired. Such actions of the Woman's Board as call for grants of money, the purchase and sale of securities and property, or involve change of policy shall be sent to the Home Board for approval.

All correspondence relating to the work of the Woman's Board (except receipts for money paid sent to the Treasurer of the Home Board) received by any officer of the Home Board shall be sent immediately to the Secretary of the Woman's Board to be disposed of by her as she may be directed by the Woman's Board.

The Woman's Board shall make an annual report to the Home Board of all matters transacted by it during the year and of its finances.

FINANCES.

The Treasurer of the Woman's Board shall make daily deposit of all monies received by her with the Treasurer of the Home Board. He shall pay all commissioned workers and other employees of the Woman's Board monthly upon certificate to him by the Clerk of the Home Board of regular grants thus made. He shall make other payments for objects named in the Budget and which are within the appropriation when approved by

He shall make monthly reports of the financial condition of the Woman's Board to said Board and at such other times when requested by said Board.

[Eight folios.]

LAWS OF NEW YORK.— By Authority.

Chap. 420.

AN ACT to incorporate the Woman's Board of Home Missions of the Presbyterian Church in the United States of America.

Became a law April 28, 1915, with the approval of the Governor. Passed, three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

Section 1. M. Katherine Bennett, Annie Hyatt, Minerva L. Crane, Charlotte R. Sackett, Mary C. Allen, Anna M. Alward, Annah Walcott Bartlett, Sarah S. Brownell, Isabella R. M. Corning, Letitia Craig Darlington, Mary Agnes Dickson, Julia Fraser, Constance Emerson Geil, Lydia B. Grier, Anna Hallock, Punnette Paull Hayden, Anna Hollenback, Hattie L. Honeyman, Mary M. Hopper, Ellen T. Louderbough, Harriet B. Miles, Agnes M. Mitchell, E. Jessie Ogg, Susan F. Pingry, Florence E. Quinlan, Fanny C. Sinclair, Margaret Stimson, Lillian H. Tillinghast, Eva Clark Waid, Oma C. Walker, Nellie S. Webb, Virginia May White, Jessie A. Yereance and their successors in office chosen from time to time by the General Assembly of the Presbyterian Church in the United States of America are hereby constituted a body politic and corporate by and under the name of the Woman's Board of Home Missions of the Presbyterian Church in the United States of America, the object of which shall be to carry on the work of missions through schools, hospitals and educational institutions generally in connection with and auxiliary to the work now being carried on by the Board of Home Missions of the Presbyterian Church in the United States of America, also receive, take charge of and disburse all property and funds which at any time, and from time to time may be entrusted to said board for its missionary or educational purposes.

§ 2. The said corporation shall possess the general powers and be subject to the provisions of the membership corporation* law of the state of New York so far as the same are applicable thereto.

§ 3. The management and disposition of the affairs and property of said corporation shall be vested in the persons named in

* So in original.

the first section of this act and their successors in office, who shall remain in office for such period and be removed and succeeded by others chosen at such time and in such manner as the said General Assembly of the Presbyterian Church in the United States of America shall from time to time direct and appoint.

§ 4. The said corporation shall be in law capable of taking, receiving and holding any real or personal estate which may hereafter be given, devised or bequeathed to it or which may accrue from the use of the same, subject however to all provisions of law relating to devises and bequests by last will and testament, but the said corporation shall not take and hold real and personal estate, the annual rental or income of which shall exceed the sum of two hundred thousand dollars.

§ 5. The said board shall have the power to administer its work among and in schools and hospitals from its headquarters in the state of New York.

§ 6. The finance committee of the Board of Home Missions of the Presbyterian Church in the United States of America, which said board was incorporated by chapter two hundred and eighty-seven of the laws of eighteen hundred and seventy-two of the state of New York shall have the power to approve or disapprove of all proposed investments of the said corporation and if any such investment is not approved by the said finance committee, it shall not be made.

§ 7. In the event of the dissolution of the corporation, all monies, securities and property remaining after the payment or satisfaction of all its outstanding debts and liabilities shall become the property of the Board of Home Missions of the Presbyterian Church in the United States of America to be used by said board for the purposes named in its charter and for the purpose of making such payments and satisfaction, the right and title to all such monies, securities and properties shall on the said dissolution immediately vest in the said board of home missions.

§ 8. This act shall take effect immediately.

STATE OF NEW YORK,
Office of the Secretary of State. } *ss:*

I have compared the preceding with the original law on file in this office, and do hereby certify that the same is a correct transcript therefrom and of the whole of said original law.

FRANCIS M. HUGO
Secretary of State

ELMER E. COOLEY
WILLIAM S. BENNET
TELEPHONE 5892 HANOVER
CABLE "ATTYCOOL"

BENNET & COOLEY.
ATTORNEYS AND COUNSELORS AT LAW,
SIXTY WALL STREET,
NEW YORK.

Treasury Dept., W. B.
Ans.
JUN 8- 1915
Noted
By

June 7, 1915.

Woman's ~~Board of Home Missions~~,

156 Fifth Ave., New York.

Ladies:

Enclosed please find two printed copies of your charter. you can get any number of additional copies by writing to the Secretary of State, Albany, New York.

Yours very truly,

B/D.

Pamphlet

THE BOARD OF HOME MISSIONS

OF THE

PRESBYTERIAN CHURCH IN THE UNITED STATES OF AMERICA

156 FIFTH AVENUE, NEW YORK

OFFICE OF THE TREASURER

HARVEY C. OLIN, TREASURER

SECTION 11. - ART.4.

*** The Finance Committee shall have direction of the Treasurer in the custody of the securities and properties belonging to the Board and shall have power to invest all permanent funds and all trust funds of the Board as the Committee shall deem best and to change any and all investments from time to time in the discretion of the Committee. ***

New York, September 29th, 1915.

I hereby certify that the above is a true extract from the By-Laws of the Board of Home Missions of the Presbyterian Church in the United States of America.

John Dixon

Clerk of the Board.

THE BOARD OF HOME MISSIONS

OF THE

PRESBYTERIAN CHURCH IN THE UNITED STATES OF AMERICA

156 FIFTH AVENUE, NEW YORK

OFFICE OF THE TREASURER

HARVEY C. OLIN, TREASURER

SECTION IV. - ART. 2.

The Treasurer shall act as Secretary of the Finance Committee, and shall keep minutes of the proceedings of the Committee. Under the direction of the Finance Committee he shall have the custody of the securities and property belonging to the Board.

New York, September 29th, 1915.

I hereby certify that the above is a true extract from the By-Laws of the Board of Home Missions of the Presbyterian Church in the United States of America.

John Lyon

Clerk of the Board.